



Board of Trustees - Meeting Agenda – October 6, 2025 - 7:00 pm

- 1) Call to order, attendance and introductions (7:00 pm)
- 2) Election of Board Officers and Oath of Office – **action item**
- 3) Approval of agenda – **action item**
- 4) Approval of minutes from the August 25, 2025 regular Board meeting – **action item**
- 5) Public comment
- 6) Consent agenda – **action item** (7:15 pm)
 - Library Director’s Report
 - Library Statistical Report
 - Balance sheets
 - Michigan CLASS report
 - Committee meeting minutes
 - Items from Legislature, MLA, TLN, AAACF, local municipalities and patron comments
- 7) Treasurer’s Report (7:30 pm)
 - Approval of bills paid during the period since the previous Board meeting – **action item**
 - Budget changes – **action items**
 - Reimbursements – none
- 8) Administrative Items (7:45 pm)
 - Board member terms
 - Personnel milestones – Youth Reference Librarians, Amy Hyde (9 yrs.) and Xanthe Muller (4 yrs.);
 - Library Page Ella Nickerson (3 yrs.)
 - New Hire: Library Page, Cecilia Lawrence - **action item**
 - Resignations: Adult Reference Librarian, Deborah Bigelow (10 yrs.); Library Pages, Julie Rascol (1 yr.) and Korrine Wilson (1 yr.)
- 9) Old Business (8:00 pm)
 - Strategic Planning
 - RFID
- 10) New Business (8:30 pm)
 - Board Committee Assignments – **action item**
 - Policy Categorization – **action item**
 - Minimum Wage – **action item**
 - Gifts Policy – first reading
- 11) Public comment
- 12) Board member comments
- 13) Adjourn (8:59 pm)



Dexter District Library Board of Trustees

DRAFT - Meeting Minutes

August 25, 2025

7:00 p.m.

Members present: Barbara Davenport, James Estill, Martha Gregg, Cassy Korinek, Jim LaVoie, Sherry Simpson, Shelly Vrsek

Members absent: Donna Palmer

Others present: Paul McCann, Library Director
Michelle Joppeck, Recording Secretary

President Vrsek called the meeting to order at 7:01 p.m.

Vrsek called for additions/changes to the presented agenda. No additions or changes were requested. LaVoie moved to approve the meeting agenda as presented. Second by Simpson. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Vrsek called for corrections to the minutes of the August 4, 2025 regular Board Meeting. No corrections were requested. Korinek moved to approve the minutes of the August 4, 2025 regular Board Meeting as presented. Second by Estill. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Public Comment: Nan Stoll wrote a letter to the Board of Trustees regarding page wage rates which was distributed to the Board of Trustees.

Consent Agenda: Vrsek called for consideration of the Consent agenda, including the following: Library Director's narrative report; Friends of the Library report; Balance Sheets; Library statistical report; items from Legislature, local municipalities and other organizations; and patron comments. Davenport moved to approve the Consent agenda. Second by Gregg. A roll call vote was taken. Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, Simpson=aye, Vrsek=aye, absent=1. Motion carried.

Circulation Statistics: Statistical charts for the month of August 2025 were not available for review due to the meeting happening before the end of the month.

Treasurer's Report: McCann presented the current Treasurer's report. The bills paid since the last board meeting were reviewed. Gregg moved to approve the bills paid since the last board meeting. Second by Estill. A roll call vote was taken. Vrsek=aye, Simpson=aye, LaVoie=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, absent=1. Motion carried.

Budget Changes: Davenport moved to increase the budgeted balance of line 101-000-665 - Interest Income by \$20,000.00, raising that line's income expectation from \$100,000.00 to \$120,000.00. Second by LaVoie. A roll call vote was taken. Korinek=aye, Gregg=aye, LaVoie=aye, Vrsek=aye, Davenport=aye, Simpson=aye, Estill=aye, absent=1. Motion carried.

Closeout Debt Service Fund: The Chelsea State Bank Debt Service bank account was closed. McCann is still working on closing out MI Class Debt Service account and making sure the Debt Service is closed out in QuickBooks correctly.

Reimbursement: Estill moved to approve the reimbursement for Paul McCann in the amount of \$112.50 for ALA dues as presented. Second by Korinek. A roll call vote was taken. Simpson=aye, Vrsek=aye, Davenport=aye, Estill=aye, Gregg=aye, Korinek=aye, LaVoie=aye, absent=1. Motion carried.

Personnel:

Martha Gregg and Cassy Korinek's board terms are expiring September 30, 2025. Both trustees expressed interest in serving another term. Letters have been sent to the City of Dexter and the Dexter Community School District informing them of this and were included in the Board Packet.

Library staff who reach their anniversary date of hire in the months of September include Administrative Assistant Michelle Joppeck (3 years), Circulation Supervisor Mary Graulich (31 years), Teen/Tween Librarian Mollie Hall (4 years full time, 8.5 years total) and Youth Reference Librarian Dana Knott (1 year). All were included in the 2025 wage rate adjustments therefore no Board action was necessary.

Old Business:

Estill moved to adopt the Resolution to Adopt Budget for 2025-2026. Second by Korinek. A roll call vote was taken. LaVoie=aye, Korinek=aye, Gregg=aye, Estill=aye, Davenport=aye, Vrsek=aye, Simpson=aye, absent=1. Motion carried. See addendum for full text of the resolution.

LaVoie moved to approve the 2025 L-4029 Millage Rate Request Forms for both Livingston and Washtenaw Counties as presented. Second by Gregg. A roll call vote was taken. Estill=aye, Davenport=aye, Vrsek=aye, Simpson=aye, LaVoie=aye, Korinek=aye, Gregg=aye, absent=1. Motion carried.

The Strategic Plan will be resumed in September now that the Summer Reading Program has concluded.

RFID pads will start to be used at Circulation starting in October or November. Staff training on the RFID pads will start in September.

New Business: None

Public Comment: None

Board Member Comments: Questions about dead trees near the Library, graffiti on Library property, and the erosion on railroad property were asked by members of the Board of Trustees and answered by the Library Director.

Adjournment: Having completed all items on the agenda, Simpson moved to adjourn at 7:37 pm. Second by Davenport. A voice vote was taken. Aye=all, nay=none, absent=1. Motion carried.

Respectfully submitted,

Barbara Davenport,
Secretary

Michelle Joppeck,
Recording Secretary

DRAFT

General items

Since the late August Board meeting, the Library's meeting room space was used by the Rug Hookers (3x), Daisy Troop 40994, Cadette Troop 40698, the Washtenaw County Road Commission, the Dexter Weavers, the Dexter Crossing Homeowners Association, the Cottonwood Condominium Association, the Huron Commons Condominium Association, the Huron River Watershed Council, Betty Chaffee, the Dexter Garden Club and the Friends of the Library (Book Sale). The period around Labor Day was especially slow for public groups using the meeting room spaces due to end of summer vacations.

Administration

The reduction in the number of monthly hoopla checkouts was put in place as of October 1. This was a minor change to the Library profile. The hoopla costs continued to surpass \$6,500 per month. As noted earlier, the use of the Download Destination service is approximately twice the use of hoopla, primarily due to a better level of content. The change to hoopla was made to allow the Library to dedicate more funds towards Download Destination. As part of the year-end closeout, \$10,000 was deposited with Overdrive (Download Destination) for content purchases. This cost was split between the E-Content and Nontraditional Collections lines in order to eliminate the need for a Board approved budget transfer at the end of the fiscal year. We did receive one comment from a patron (e-mail included) expressing their dissatisfaction. The Director's response is also included. It is a difficult choice and we will continue to monitor both the reallocation of funds as well as overall use of both services and are open to future changes to help satisfy everyone.

Included under the New Business section is the restructuring of the Library Policies document. The Board will be asked to adopt this layout for the policies. Rather than change each individual policy to reflect the new numbering system, the Board will be asked to adopt the structure and allow staff to make the necessary changes. This will help better organize existing and future policies into better categories. No existing language in any policy will be changed without specific Board approval.

The Library has wrapped up the 2024-25 fiscal year. From a fiscal perspective, the Library remained on budget. Overall income was roughly 4.6% higher than expected. This was primarily due to better than projected returns on investments. This line is typically budgeted lower than anticipated in order to avoid shortfalls in income. Total operating expenses were approximately 13% below projections, resulting in a positive net position at the end of the fiscal year. Final numbers will be available after the audit is complete.

Additionally, the Library saw the unexpected departure of two Library pages during the month. The Library has had significant trouble attracting new applicants for this position. The departing pages indicated to staff that the reduced minimum wage was a factor in their departure. In consultation with Board President Vrsek, McCann reposted the position at the full minimum wage. This has generated applicants and we expect we will be able to restock our staff complement. The Board will need to approve individual employees as they come on board and provide general approval of paying the standard minimum wage on an ongoing basis for the Page position.

Statistically, the Library continues to out-perform peer libraries. Statistics for both August and September are included for this month's meeting. On a routine basis, the Dexter District Library is in the top five libraries for circulation within the shared system. Based on data entered for the Library as a whole on our 'value calculator,' the community continues to receive approximately \$500,000 per month in services rendered. This month's statistical reports include a couple of additional charts. The "Total Annual Library Use" chart shows overall use of Library materials from 2008 to the present. The Library is at a plateau, primarily due to a relatively static population. However, our annual use does put the Dexter District Library as the number one Class IV public library in terms of circulating materials, according to the Library of Michigan's most recent Annual Report. Additionally, our Library lands in 29th place as being the most well used public library out of all 391 public library locations in the State of Michigan. As noted on the FY 2024-25 Total Use chart, children's books remain the bedrock of our circulation. Since the function was activated, the automatic renewal feature has become the second biggest contributor to use. This spans all types of physically loaned materials. The combination of the Overdrive, hoopla and Kanopy e-content services places is in third place.

Michelle Joppeck and Paul McCann will be getting ready for the annual audit during the month of October. The auditors have tentatively built in a day for an onsite visit. Last year's audit was handled exclusively online and the auditors did not express concerns with this format. It is still to be determined whether they will visit the Library in-person. The portal the auditors provide makes it very easy to share documents.

We received a very complementary e-mail from a Library patron regarding Youth Reference Librarian Xanthe Muller this month. This is included in the Director's Report section. This was shared with Xanthe.

Text of HB 4922 is included in this packet. This bill has been referred to Committee, but no further action has been taken. The bill eliminates any additional certifications (such as a library degree as a school media specialist) for individuals to serve as a librarian in a public school setting. This is disappointing as it reflects a continued diminishment of specialized skills to help children learn, but also may reflect the unfortunate reality that school districts have deprioritized researching skills through school libraries.

Youth Department

The Youth Department started the fall programming line-up. KinderConcert was presented on September 13 with 43 people attending. Two weeks later, over 60 people enjoyed making Fall crafts. Our Fall session of Story Times started this month. We have six sessions a week for kids ages 5 and under. We are offering drop-in Story Times on Mondays, Tuesdays and Thursdays. We have registered Story Time on Wednesdays. On Mondays and Thursdays, Drop-In Story Time is geared for kids ages 5 and younger. On Tuesdays and Wednesdays, we have one session of Toddler Story Time and one session of Preschool Story Time. Story Time this month has reached 214 people.

The three Youth Book Clubs for kids in young 5s through 4th grade had a combined attendance of 35 people this month. Chess Club, Drop-In Makerspace and Lego Club had a combined attendance of 29 participants. The Eye Spy game in the Youth Department had the theme "Ocean" and over the course of three weeks 120 kids interacted with this activity.

The Teen Department offered six programs this month. Sixteen people enjoyed Sidewalk Art with David Zinn at the beginning of the month. The Tween Book Club, Teen Book Club, Teen Advisory, Crochet Crafternoon and Magic the Gathering had a combined total of 48 attendees.

Adult Department

There were no virtual events presented during the month.

The Library offered three Thursday morning Restorative Yoga classes in September with a total attendance of 52 participants. The Mindfulness Meditation group met on September 13 (6 attended). This was the last monthly meeting for a while. Meetings will be quarterly moving forward.

The Somewhere in Time Book Club met on September 8 (12 attended) to discuss "The Day the World Came to Town - 9/11 and Gandor Nova Scotia" by Jim DeFede. Director McCann's Book Club met on September 15 and discussed "James" by Percival Everett (9 attended) and on September 18, the Better Off Read Book Club discussed "The Mountain Sings" by Nguten Phan Que Mai (13 attended.)

The Friday Evening Movie for Adults featured "The Father" which attracted 14 viewers and the Friday Afternoon Movie for Adults featured "The Penguin Lessons," which attracted 13 patrons. Authors Gale Offen and Jon Milan presented "Classic Michigan Food & Drinks: the Stories Behind the Brands" on September 17 (32 attended.)

On September 21, the Dexter District Library, the Dexter Historical Society and the Forest Lawn Cemetery collaborated to put on this year's Forest Lawn Cemetery Tour. The cemetery tours are popular (50 attended).

Cooking with Mary Spencer, "Soups & Stews" was held at the Library (36 attended). The MANHATTAN SHORT Film Festival kicked off on Friday, September 26 with 57 patrons attending. This yearly event is very popular. Everyone said that they enjoyed the selection of short movies and expressed thanks that we offer this program every year. The Library hosted a second showing on Sunday, September 28 (45 attended). The last showing will be held on Sunday, October 5.

Technology Department

During the month, Scott Wright offered two sessions of Ancestry.com classes with a total attendance of 9 patrons. He also offered eight sessions of One-on-One Technology Help, which provided individualized half-hour help sessions covering topics such as VHS Conversion, using Siri and assistance with Android devices and Windows 11.

Circulation Department

September has seen considerably less foot traffic than the summer months. Story Times did not start until Sept. 29 so with the kids back in school, the days were fairly quiet. We usually had an average of 360 patrons coming into the Library every day. That is compared with the over 500 we saw daily in the summer.

We still had high volumes of delivery and significant returns of materials used over the summer. We have had an average of 10 bins a day of material coming into the Library. This has kept the circulation staff busy.

We had two pages quit unexpectedly. After posting the position, we have decided to hire at least one adult and maybe two. Cecilia Lawrence just started work Wednesday, October 1. She works from home and was looking for something structured to allow her to get out of the house and be around people. We have more interviews to do before making further decisions. The three pages we have left have been doing a marvelous job of shelving and processing. We are so appreciative of all the work they have put into helping us out at the Library.

This month we have had 76 MeL requests and 74 MeL filled requests. Again, the circulation staff who process MeL have gone above and beyond so many times for our patrons.

Now that Story Times have begun, the days are much busier with many parents, grandparents and caregivers with young children coming into the Library.

Maintenance Department

Over the month, Matt Erwin reattached a wood panel to a Friend's book cart, primed and painted rust spots on the staff door frame, replaced button batteries in children's books, replaced shelf pegs in the youth workroom lower cabinet, cleaned and stored the Summer Reading Program banner, washed and treated the Pat Cousins' memorial sculpture, changed the Mary Rush painting on second floor, cleaned and moved a double spinner rack from the mechanical room to use for children's manga paperbacks, disassembled and cleaned several sink drains to improve flow, cleaned an ice cream spill on the front sliding doors, and continued lightbulb, ballast and battery pack replacements. He also spent a lot of time outside this month doing leaf cleanup, fertilizing the grass, picking up branches, and general beautification of the Library. KI Tables provided a quote for new leveling glides for the meeting room tables and Daily Rain was scheduled for irrigation winterization later in October.

Friends of the Library

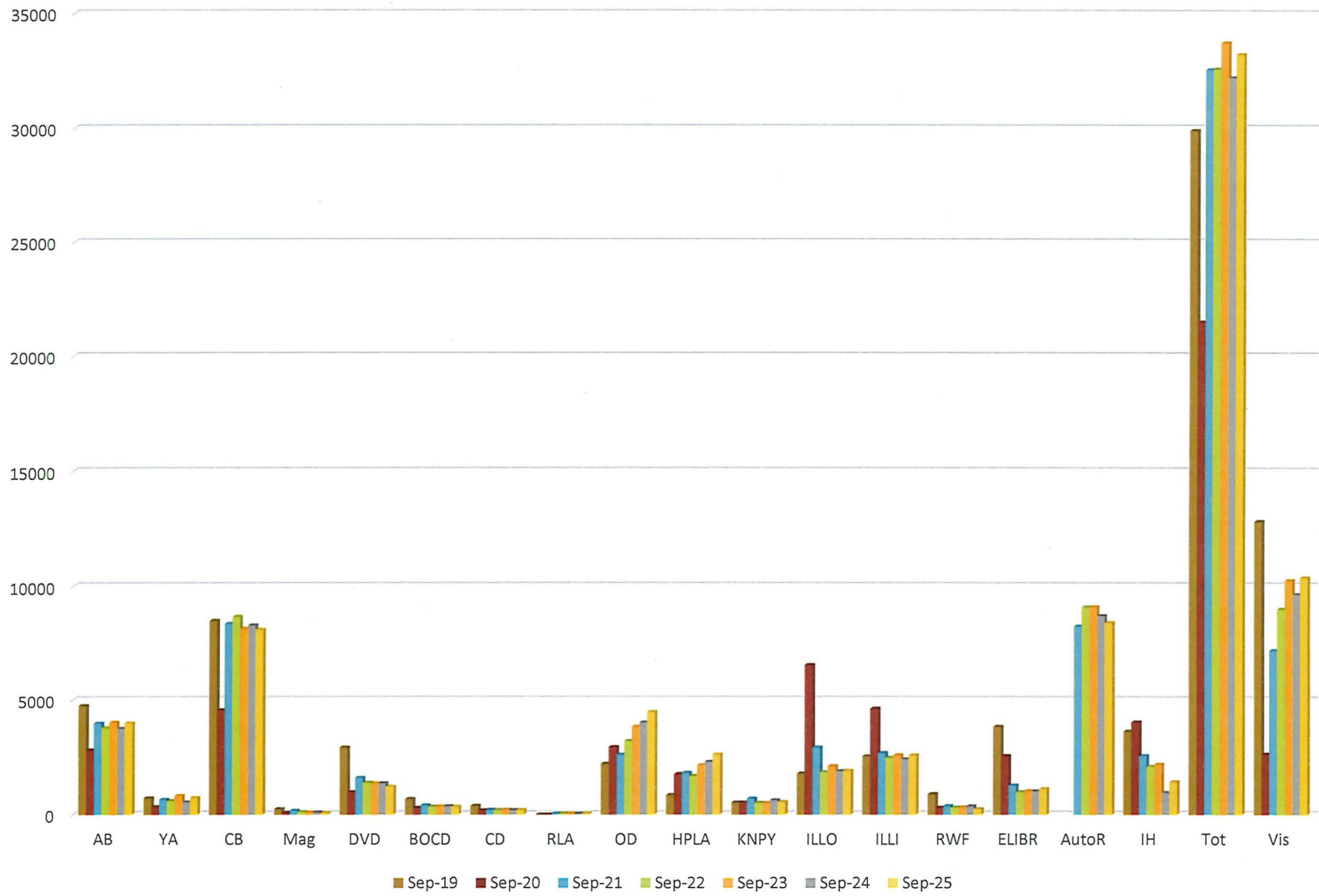
The next Friends of the Library Book sale will be held on October 4 and results should be available for the Board meeting on October 6.

The Friends continue to search for a permanent Book Sale Coordinator. The tasks for this position have been split and additional individuals are being sought to serve as a coordinator of the volunteer sorters and a liaison to help manage the overflow and unsold stock. Cortney Ophoff will continue to help manage the book sorters in the interim.

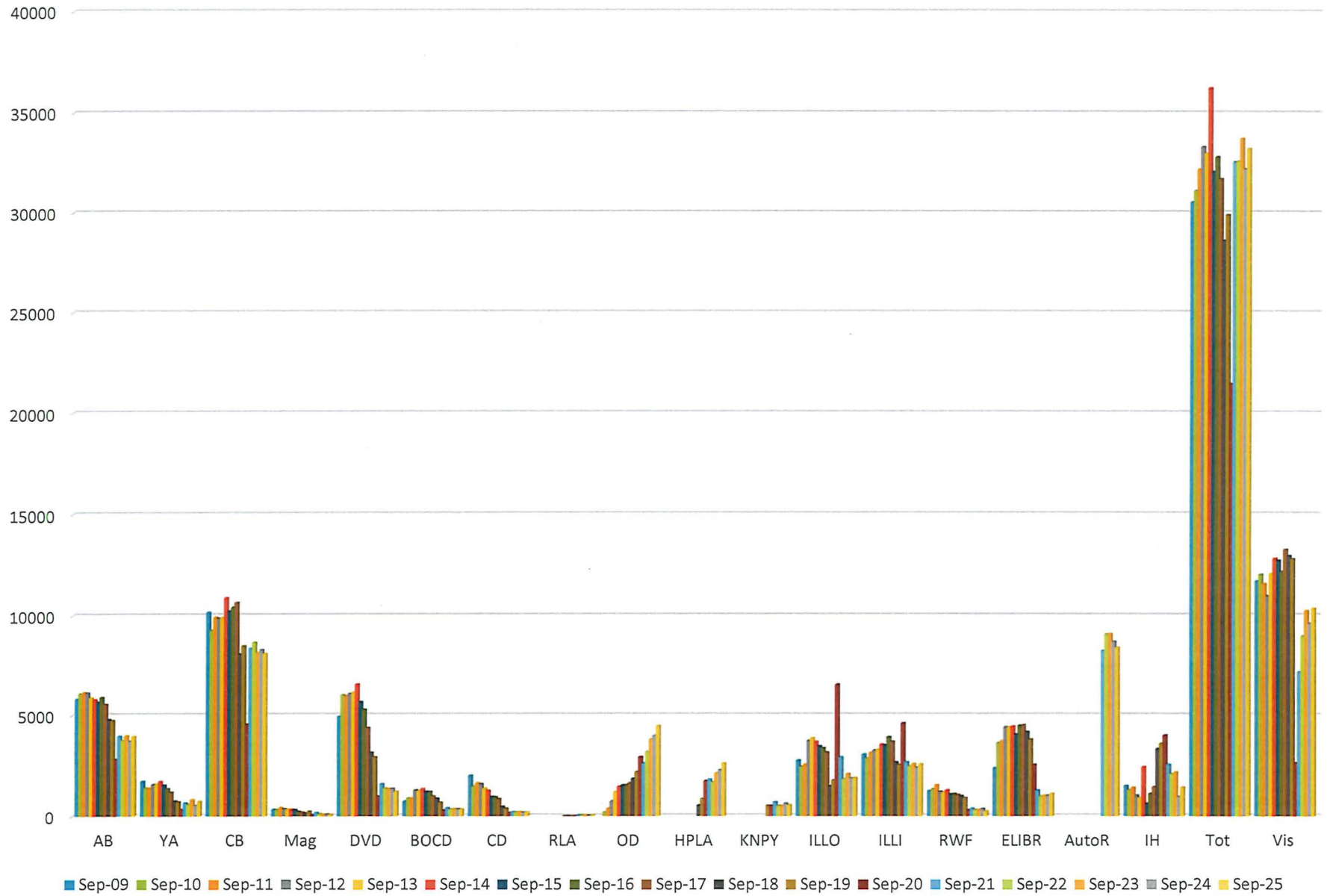
September 2025

			MoM	
Circulation Statistics	Sept.	Aug	%change	July
Adult Books	3963	4110	-4%	4677
Young Adult Books	730	940	-22%	1135
Children's Books	8089	8926	-9%	12004
Magazines	80	92	-13%	120
DVD	1214	1464	-17%	1606
Books on CD	346	401	-14%	382
Music CD	201	270	-26%	256
Realia/Objects/Equip	47	45	4%	56
Overdrive	4459	4865	-8%	4707
hoopla	2598	2824	-8%	2824
Kanopy	550	811	-32%	665
Staff/Patron renewals	1361	1488	-9%	1283
Auto-renewals	8407	10015	-16%	9677
In-House	1418	1247	14%	1494
Total	33463	37498	-11%	40886
Library visits	10365	12116	-14%	15641
Reference questions			#DIV/0!	3171
Items withdrawn	1233	1549	-20%	631
New items added	866	1304	-34%	865
Total holdings	114647	114477	0%	113785
New cards issued	70	77	-9%	94
Total card holders	11125	11157	0%	11185
Internet usage	1360	1261	8%	1376
Museum/Park Pass	24	39	-38%	30
Web site visits	10337	10085	2%	12339
Program attendance	931	1393	-33%	5337
Fax	25	13	92%	27
ILL lent out	1888	1736	9%	1799
ILL borrowed	2567	2611	-2%	2842
Unique borrowers	1751	1940	-10%	2130
Study Room Use	177	178	-1%	194
Total monthly ROI delivered to the community through use	\$453,215	\$497,127		\$590,423

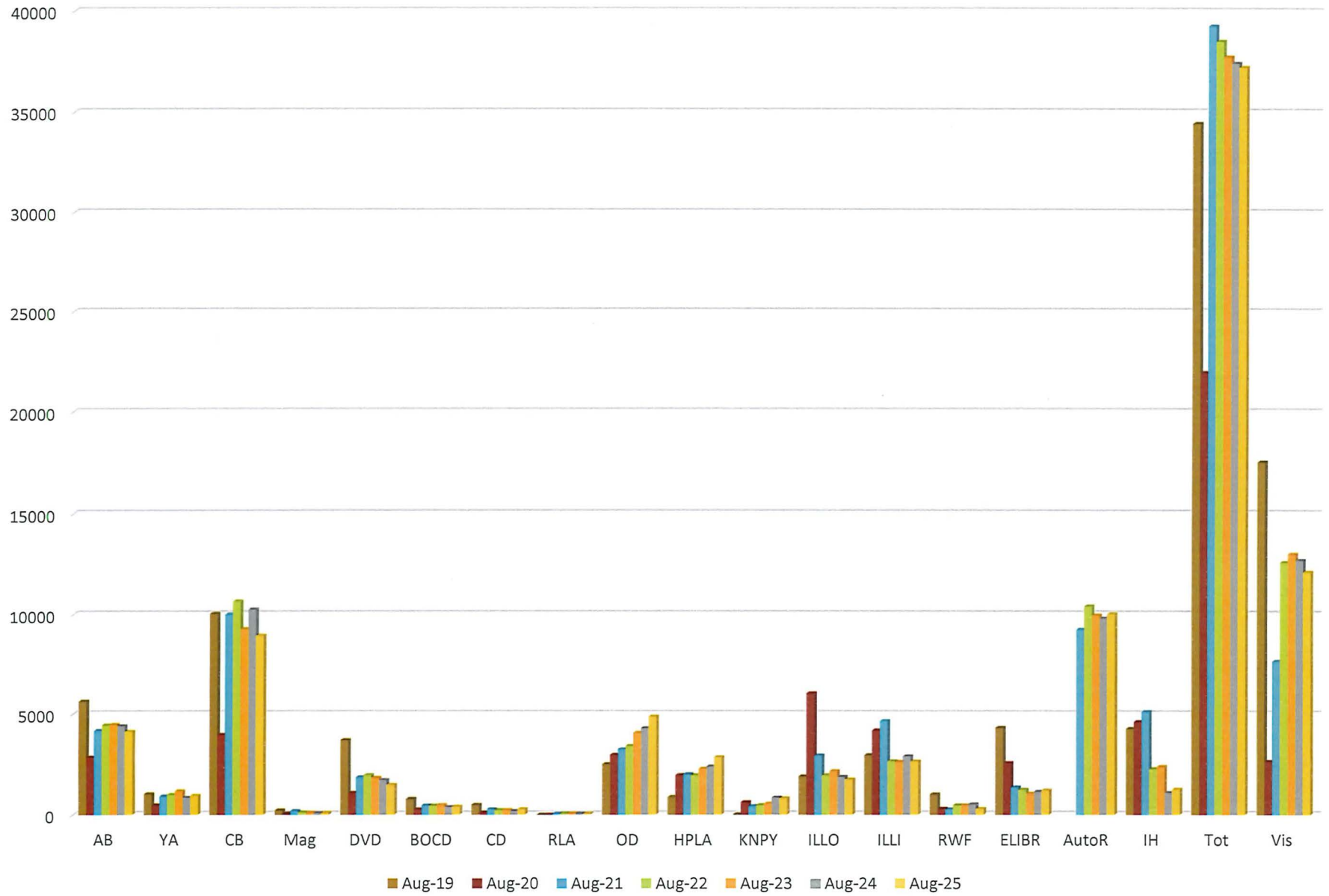
Circulation - September 2019-2025



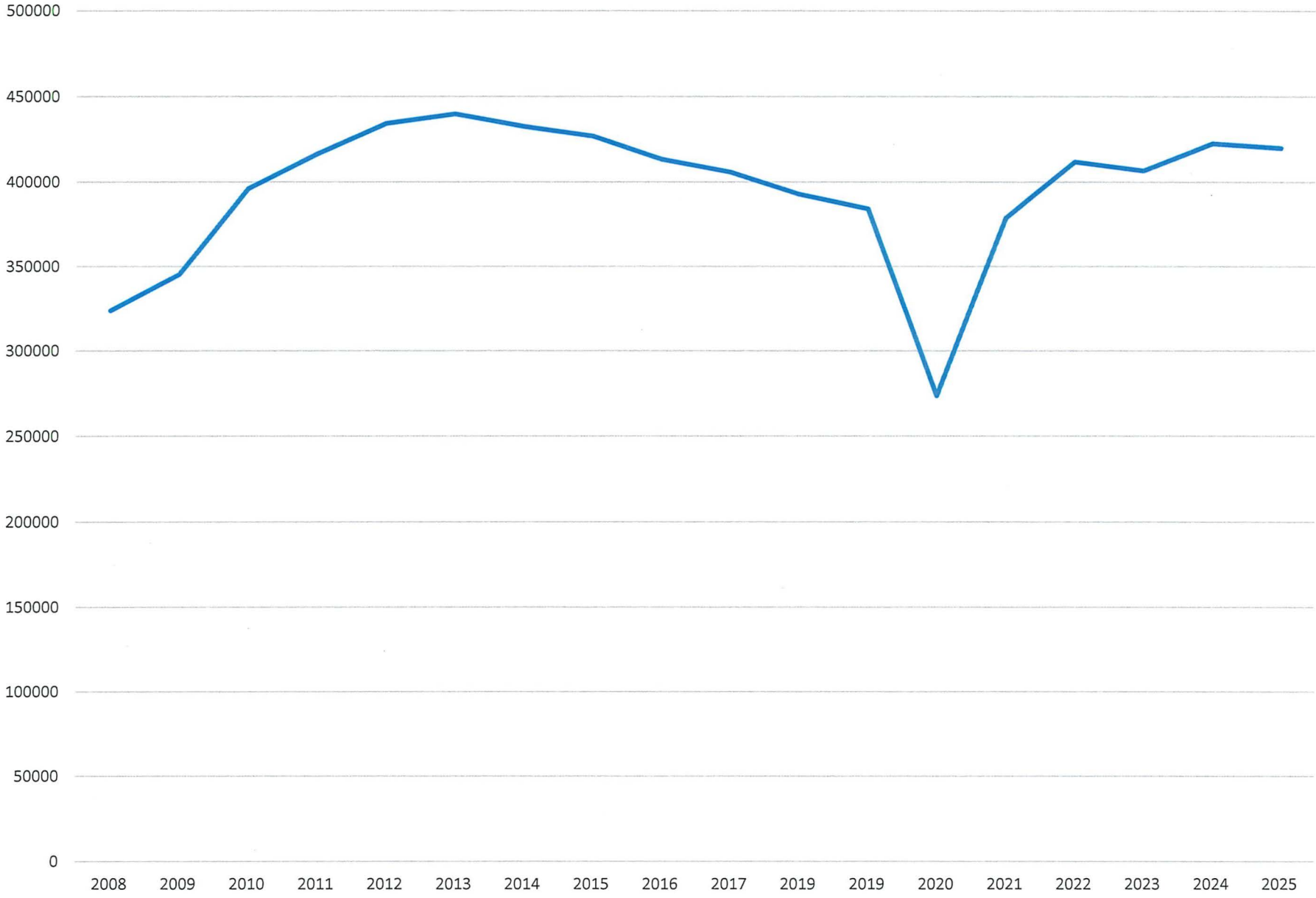
Circulation - September 2009-2025



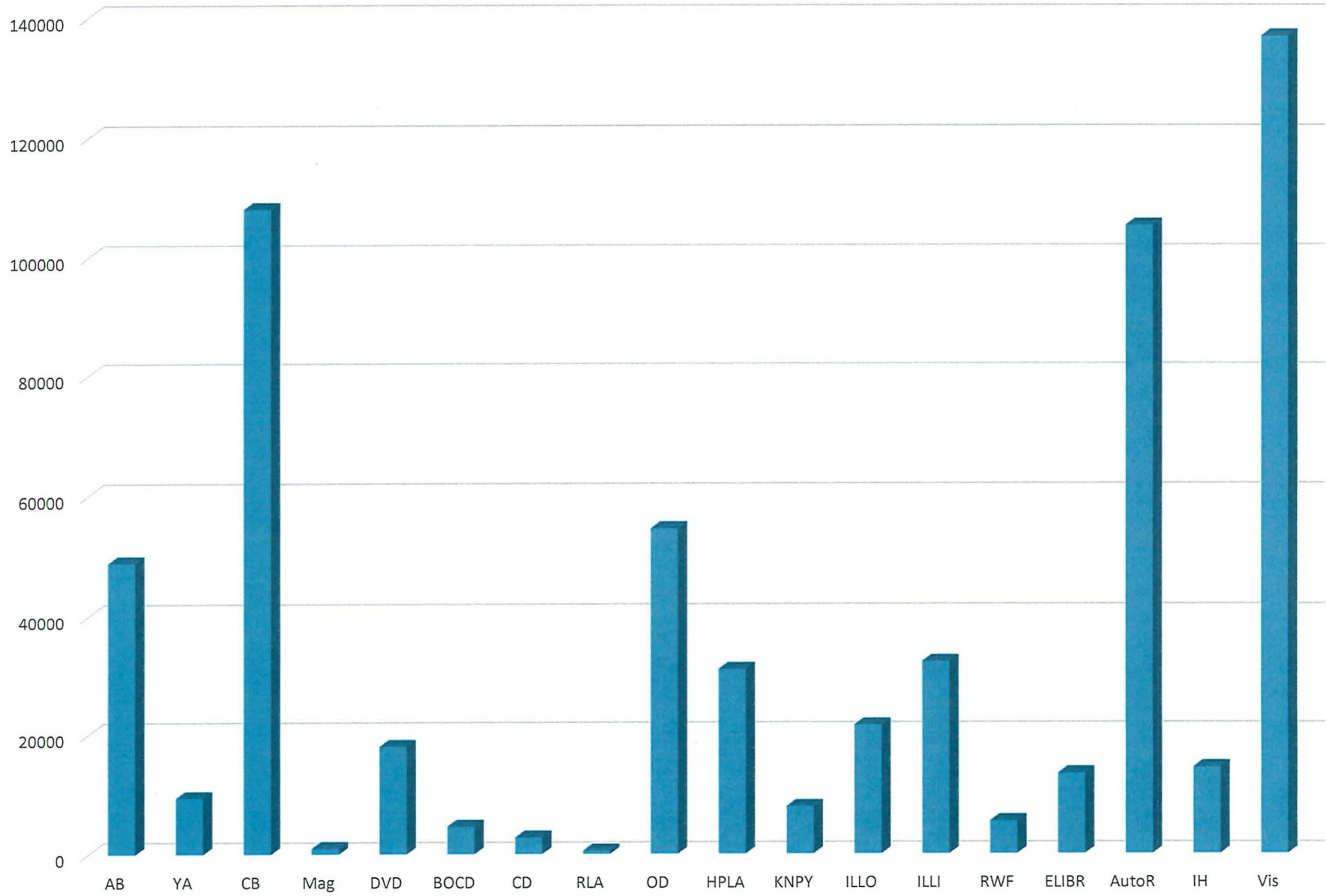
Circulation - August 2019-2025



Total Annual Library Use



FY 2024-25 - Total Use



DEXTER DISTRICT LIBRARY-GENERAL FUND
BALANCE SHEET-PRELIMINARY
As of **September 30, 2025**

	Sep 30, 25
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	724,046.85
Total Checking/Savings	724,046.85
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	15,270.33
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	295,143.92
101-000-103 CD COMERICA	239,765.00
101-000-106 CD OLD NATIONAL	294,004.97
101-000-107 CD 1 HUNTINGTON	234,652.75
101-000-109 CD NORTHSTAR BANK	286,082.03
101-000-110 CD 2 HUNTINGTON	289,935.99
101-000-112 CD 2 FLAGSTAR	263,705.16
101-000-120 MICHIGAN CLASS	2,772,666.07
Total Other Current Assets	4,709,723.22
Total Current Assets	5,433,770.07
TOTAL ASSETS	5,433,770.07
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-15.37
101-000-233 TASC-FSA DEDUCTION	-107.68
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,443.28
Total Current Liabilities	62,443.28
Total Liabilities	62,443.28
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,982.70
Net Income	375,445.16
Total Equity	5,371,326.79
TOTAL LIABILITIES & EQUITY	5,433,770.07

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DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,897,011.82	1,906,301.00	-9,289.18	99.5%
OTHER INCOME	57,859.17	30,800.00	27,059.17	187.9%
OTHER MISC REVENUE	242,267.38	164,500.00	77,767.38	147.3%
PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,214,925.27	2,117,851.00	97,074.27	104.6%
Expense				
LIBRARY MATERIALS	321,095.15	358,311.00	-37,215.85	89.6%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS	332,226.42	374,082.00	-41,855.58	88.8%
WAGES & BENEFITS	1,114,479.75	1,303,458.00	-188,978.25	85.5%
Total OPERATING EXPENSES	1,518,384.96	1,749,218.79	-230,833.83	86.8%
Total Expense	1,839,480.11	2,107,529.79	-268,049.68	87.3%
Net Income	375,445.16	10,321.21	365,123.95	3,637.6%

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DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	313,324.54	318,333.00	-5,008.46	98.4%
101-000-401 DEXTER TOWNSHIP	348,940.44	347,465.00	1,475.44	100.4%
101-000-402 FREEDOM TOWNSHIP	1,117.16	1,117.00	0.16	100.0%
101-000-403 HAMBURG TOWNSHIP	102,680.42	103,225.00	-544.58	99.5%
101-000-404 LIMA TOWNSHIP	146,804.33	147,542.00	-737.67	99.5%
101-000-405 LODI TOWNSHIP	11,188.85	11,189.00	-0.15	100.0%
101-000-406 NORTHFIELD TWP	3,465.84	3,466.00	-0.16	100.0%
101-000-407 SCIO TOWNSHIP	392,335.19	395,310.00	-2,974.81	99.2%
101-000-408 WEBSTER TOWNSHIP	575,806.64	578,154.00	-2,347.36	99.6%
101-000-445 DELINQUENT TAX COL	1,348.41	500.00	848.41	269.7%
Total MILLAGE REVENUE	1,897,011.82	1,906,301.00	-9,289.18	99.5%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	12,852.75	12,000.00	852.75	107.1%
101-000-592 GIFTS/MEMORIALS	16,922.15	10,000.00	6,922.15	169.2%
101-000-607 FAX SERVICES	163.80	200.00	-36.20	81.9%
101-000-608 PURCHASES	91.80	100.00	-8.20	91.8%
101-000-609 FINES	9,588.72	2,100.00	7,488.72	456.6%
101-000-610 NON RESIDENT FEES	660.00	600.00	60.00	110.0%
101-000-627 COPIER	3,248.05	3,500.00	-251.95	92.8%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,314.43	2,000.00	314.43	115.7%
101-000-673 OTHER MISC INCOME	12,017.47	100.00	11,917.47	12,017.5%
Total OTHER INCOME	57,859.17	30,800.00	27,059.17	187.9%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	28,587.85	25,000.00	3,587.85	114.4%
101-000-575 STATE AID	23,484.20	18,000.00	5,484.20	130.5%
101-000-665 INTEREST INCOME	188,391.47	120,000.00	68,391.47	157.0%
101-000-666 ENDOWMENT INCOME	1,803.86	1,500.00	303.86	120.3%
Total OTHER MISC REVENUE	242,267.38	164,500.00	77,767.38	147.3%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,517.57	1,250.00	1,267.57	201.4%
101-000-582 WASHTN CTY PENAL FD	15,269.33	15,000.00	269.33	101.8%
Total PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,214,925.27	2,117,851.00	97,074.27	104.6%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	41,894.14	54,000.00	-12,105.86	77.6%
101-790-741 CHILDREN'S BOOKS	73,196.21	78,000.00	-4,803.79	93.8%
101-790-742 PROGRAMMING	51,736.73	50,000.00	1,736.73	103.5%
101-790-743 ELECTRONIC RESOURCE	10,681.94	15,000.00	-4,318.06	71.2%
101-790-744 PERIOD & SUBSCRIPT	9,700.62	8,500.00	1,200.62	114.1%
101-790-745 BOOKS ON CD-ADULT	5,855.97	8,000.00	-2,144.03	73.2%
101-790-746 BOOKS ON CD CHILD	3,355.54	4,000.00	-644.46	83.9%
101-790-747 DVD-ADULT	4,948.34	8,000.00	-3,051.66	61.9%
101-790-748 DVD-CHILD	4,641.91	8,000.00	-3,358.09	58.0%
101-790-749 AUDIO MUSIC ADULT	2,306.29	2,500.00	-193.71	92.3%
101-790-750 AUDIO MUSIC CHILD	375.79	1,000.00	-624.21	37.6%
101-790-751 E-BOOKS/AUDIO	98,143.69	98,211.00	-67.31	99.9%
101-790-752 COMMUNITY READ	2,931.18	3,000.00	-68.82	97.7%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	11,326.80	20,000.00	-8,673.20	56.6%
Total LIBRARY MATERIALS	321,095.15	358,311.00	-37,215.85	89.6%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY
 October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	63,398.85	63,398.85	0.00	100.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	8,279.94	8,279.94	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	1,248.16	2,000.00	-751.84	62.4%
101-790-727 LIBRARY SUPPLIES	11,622.67	13,000.00	-1,377.33	89.4%
101-790-728 POSTAGE	1,655.64	1,400.00	255.64	118.3%
101-790-729 BUILDING SUPPLIES	7,504.15	13,000.00	-5,495.85	57.7%
101-790-800 COOPERATIVE FEES	59,674.27	65,132.00	-5,457.73	91.6%
101-790-801 PROF SERVICES	16,934.00	19,000.00	-2,066.00	89.1%
101-790-802 ATTORNEY FEES	808.00	3,000.00	-2,192.00	26.9%
101-790-803 BOOKKEEPING SERV	11,465.50	14,000.00	-2,534.50	81.9%
101-790-818 INSTITUTION DUE/FEE	1,524.00	1,750.00	-226.00	87.1%
101-790-851 TELEPHONE	5,371.76	5,000.00	371.76	107.4%
101-790-860 TRANSPORTATION	230.29	1,000.00	-769.71	23.0%
101-790-880 ADVERTISING	1,276.14	2,000.00	-723.86	63.8%
101-790-882 NEWSLETTER	28,915.75	35,500.00	-6,584.25	81.5%
101-790-910 INSURANCE	26,710.00	27,500.00	-790.00	97.1%
101-790-920 UTILITIES	64,229.58	62,500.00	1,729.58	102.8%
101-790-930 BLDING MAINTENANCE	63,380.24	70,000.00	-6,619.76	90.5%
101-790-932 BUILDING REPAIRS	14,304.71	16,000.00	-1,695.29	89.4%
101-790-934 EQUIPMENT REPAIR	2,992.45	3,000.00	-7.55	99.7%
101-790-936 GROUNDS KEEPING	1,435.00	7,500.00	-6,065.00	19.1%
101-790-940 EQUIPMENT LEASE	9,980.00	9,200.00	780.00	108.5%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	137.82	500.00	-362.18	27.6%
101-790-958 S.E.V. ADJUSTMENT	826.29	2,000.00	-1,173.71	41.3%
Total GENERAL OPERATIONS	332,226.42	374,082.00	-41,855.58	88.8%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	922,331.98	1,085,444.00	-163,112.02	85.0%
101-790-703 LONGEVITY	9,000.00	10,000.00	-1,000.00	90.0%
101-790-713 FSA	5,601.69	5,500.00	101.69	101.8%
101-790-714 EMPLR SHARE (FICA)	71,166.62	83,036.00	-11,869.38	85.7%
101-790-715 MEDICAL REIMBUR	2,400.00	2,400.00	0.00	100.0%
101-790-716 MEDICAL	70,718.76	79,126.00	-8,407.24	89.4%
101-790-717 LIFE INSURANCE	1,928.64	2,434.00	-505.36	79.2%
101-790-718 457 ANNUITY CONTRB	27,965.34	31,683.00	-3,717.66	88.3%
101-790-719 SHORT TERM DISBLTY	3,366.72	3,835.00	-468.28	87.8%
Total WAGES & BENEFITS	1,114,479.75	1,303,458.00	-188,978.25	85.5%
Total OPERATING EXPENSES	1,518,384.96	1,749,218.79	-230,833.83	86.8%
Total Expense	1,839,480.11	2,107,529.79	-268,049.68	87.3%
Net Income	375,445.16	10,321.21	365,123.95	3,637.6%

DRAFT

DEXTER DISTRICT LIBRARY-GENERAL FUND

BALANCE SHEET-FINAL

As of August 31, 2025

	Aug 31, 25
ASSETS	
Current Assets	
Checking/Savings	
101-000-001 CSB-CHECKING	874,156.88
Total Checking/Savings	874,156.88
Other Current Assets	
101-000-010 REGISTER CHANGE	217.00
101-000-011 CASH REGISTER	200.00
101-000-012 PETTY CASH	50.00
101-000-013 ACH RECEIVABLES	15,270.33
101-000-056 ACCRUED INT REC	18,030.00
101-000-102 CD 1 FLAGSTAR	295,143.92
101-000-103 CD COMERICA	239,765.00
101-000-106 CD OLD NATIONAL	294,004.97
101-000-107 CD 1 HUNTINGTON	234,652.75
101-000-109 CD NORTHSTAR BANK	286,082.03
101-000-110 CD 2 HUNTINGTON	289,935.99
101-000-112 CD 2 FLAGSTAR	263,705.16
101-000-120 MICHIGAN CLASS	2,760,918.76
Total Other Current Assets	4,697,975.91
Total Current Assets	5,572,132.79
TOTAL ASSETS	5,572,132.79
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
101-000-203 A/P AUDIT	19,464.20
101-000-228 STATE PAYROLL TAXES	-3,065.96
101-000-229 FEDERAL PR TAX	8,417.07
101-000-231 OTHER PAYABLE	1,604.15
101-000-232 LIFE INS DEDUCTION	-15.37
101-000-233 TASC-FSA DEDUCTION	-107.48
101-000-257 WAGES PAYABLE-AUDIT	35,322.95
101-000-258 FICA PAYABLE-AUDIT	0.19
101-000-259-457 PAYABLE AUDIT	823.73
Total Other Current Liabilities	62,443.48
Total Current Liabilities	62,443.48
Total Liabilities	62,443.48
Equity	
101-000-391 OPENING FUND BAL.	3,105,898.93
101-000-395 ENDING BALANCE	1,889,982.70
Net Income	513,807.68
Total Equity	5,509,689.31
TOTAL LIABILITIES & EQUITY	5,572,132.79

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through August 2025

	Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE	1,895,663.41	1,906,301.00	-10,637.59	99.4%
OTHER INCOME	44,628.29	30,800.00	13,828.29	144.9%
OTHER MISC REVENUE	242,267.38	164,500.00	77,767.38	147.3%
PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,200,345.98	2,117,851.00	82,494.98	103.9%
Expense				
LIBRARY MATERIALS	278,434.84	358,311.00	-79,876.16	77.7%
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS	307,668.28	374,082.00	-66,413.72	82.2%
WAGES & BENEFITS	1,028,756.39	1,303,458.00	-274,701.61	78.9%
Total OPERATING EXPENSES	1,408,103.46	1,749,218.79	-341,115.33	80.5%
Total Expense	1,686,538.30	2,107,529.79	-420,991.49	80.0%
Net Income	513,807.68	10,321.21	503,486.47	4,978.2%

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND
STATEMENT OF OPERATIONS-YTD-FINAL
 October 2024 through **August 2025**

	Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
Income				
MILLAGE REVENUE				
101-000-400 CITY OF DEXTER	313,324.54	318,333.00	-5,008.46	98.4%
101-000-401 DEXTER TOWNSHIP	348,940.44	347,465.00	1,475.44	100.4%
101-000-402 FREEDOM TOWNSHIP	1,117.16	1,117.00	0.16	100.0%
101-000-403 HAMBURG TOWNSHIP	102,680.42	103,225.00	-544.58	99.5%
101-000-404 LIMA TOWNSHIP	146,804.33	147,542.00	-737.67	99.5%
101-000-405 LODI TOWNSHIP	11,188.85	11,189.00	-0.15	100.0%
101-000-406 NORTHFIELD TWP	3,465.84	3,466.00	-0.16	100.0%
101-000-407 SCIO TOWNSHIP	392,335.19	395,310.00	-2,974.81	99.2%
101-000-408 WEBSTER TOWNSHIP	575,806.64	578,154.00	-2,347.36	99.6%
101-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
Total MILLAGE REVENUE	1,895,663.41	1,906,301.00	-10,637.59	99.4%
OTHER INCOME				
101-000-507 GRANT INCOME	0.00	100.00	-100.00	0.0%
101-000-591 FRIENDS OF THE LIBR	12,852.75	12,000.00	852.75	107.1%
101-000-592 GIFTS/MEMORIALS	16,714.50	10,000.00	6,714.50	167.1%
101-000-607 FAX SERVICES	132.00	200.00	-68.00	66.0%
101-000-608 PURCHASES	87.80	100.00	-12.20	87.8%
101-000-609 FINES	9,091.45	2,100.00	6,991.45	432.9%
101-000-610 NON RESIDENT FEES	660.00	600.00	60.00	110.0%
101-000-627 COPIER	2,505.20	3,500.00	-994.80	71.6%
101-000-667 MEETING ROOM DEP	0.00	100.00	-100.00	0.0%
101-000-672 REBATES/REFUNDS	2,314.43	2,000.00	314.43	115.7%
101-000-673 OTHER MISC INCOME	270.16	100.00	170.16	270.2%
Total OTHER INCOME	44,628.29	30,800.00	13,828.29	144.9%
OTHER MISC REVENUE				
101-000-573 PERS PROP TAX REIMB	28,587.85	25,000.00	3,587.85	114.4%
101-000-575 STATE AID	23,484.20	18,000.00	5,484.20	130.5%
101-000-665 INTEREST INCOME	188,391.47	120,000.00	68,391.47	157.0%
101-000-666 ENDOWMENT INCOME	1,803.86	1,500.00	303.86	120.3%
Total OTHER MISC REVENUE	242,267.38	164,500.00	77,767.38	147.3%
PENAL FINES REVENUE				
101-000-581 LV CTY PENAL FINES	2,517.57	1,250.00	1,267.57	201.4%
101-000-582 WASHTN CTY PENAL FD	15,269.33	15,000.00	269.33	101.8%
Total PENAL FINES REVENUE	17,786.90	16,250.00	1,536.90	109.5%
Total Income	2,200,345.98	2,117,851.00	82,494.98	103.9%
Expense				
LIBRARY MATERIALS				
101-790-740 ADULT BOOKS	35,877.15	54,000.00	-18,122.85	66.4%
101-790-741 CHILDREN'S BOOKS	62,904.36	78,000.00	-15,095.64	80.6%
101-790-742 PROGRAMMING	48,081.69	50,000.00	-1,918.31	96.2%
101-790-743 ELECTRONIC RESOURCE	10,680.69	15,000.00	-4,319.31	71.2%
101-790-744 PERIOD & SUBSCRIPT	6,030.66	8,500.00	-2,469.34	70.9%
101-790-745 BOOKS ON CD-ADULT	5,122.17	8,000.00	-2,877.83	64.0%
101-790-746 BOOKS ON CD CHILD	3,355.54	4,000.00	-644.46	83.9%
101-790-747 DVD-ADULT	4,486.29	8,000.00	-3,513.71	56.1%
101-790-748 DVD-CHILD	4,620.66	8,000.00	-3,379.34	57.8%
101-790-749 AUDIO MUSIC ADULT	2,152.66	2,500.00	-347.34	86.1%
101-790-750 AUDIO MUSIC CHILD	255.65	1,000.00	-744.35	25.6%
101-790-751 E-BOOKS/AUDIO	87,546.06	98,211.00	-10,664.94	89.1%
101-790-752 COMMUNITY READ	2,931.18	3,000.00	-68.82	97.7%
101-790-753 GRANT PROGRAMMING	0.00	100.00	-100.00	0.0%
101-790-754 NON-TRAD COLLECTION	4,390.08	20,000.00	-15,609.92	22.0%
Total LIBRARY MATERIALS	278,434.84	358,311.00	-79,876.16	77.7%

FINAL

DEXTER DISTRICT LIBRARY-GENERAL FUND STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through August 2025

	Oct '24 - Aug 25	Budget	\$ Over Budget	% of Budget
OPERATING EXPENSES				
CAPITAL OUTLAY IMPROVE				
101-901-970 CAPITAL OUTLAY IMPR	63,398.85	63,398.85	0.00	100.0%
101-901-971 CAPITAL REPAIRS-ANN	0.00	0.00	0.00	0.0%
101-901-972 CAPITAL REPLACEMENT	8,279.94	8,279.94	0.00	100.0%
Total CAPITAL OUTLAY IMPROVE	71,678.79	71,678.79	0.00	100.0%
GENERAL OPERATIONS				
101-790-723 PROF DEVELOPMENT	1,248.16	2,000.00	-751.84	62.4%
101-790-727 LIBRARY SUPPLIES	10,192.81	13,000.00	-2,807.19	78.4%
101-790-728 POSTAGE	1,623.52	1,400.00	223.52	116.0%
101-790-729 BUILDING SUPPLIES	6,525.84	13,000.00	-6,474.16	50.2%
101-790-800 COOPERATIVE FEES	59,674.27	65,132.00	-5,457.73	91.6%
101-790-801 PROF SERVICES	15,337.00	19,000.00	-3,663.00	80.7%
101-790-802 ATTORNEY FEES	808.00	3,000.00	-2,192.00	26.9%
101-790-803 BOOKKEEPING SERV	10,687.40	14,000.00	-3,312.60	76.3%
101-790-818 INSTITUTION DUE/FEE	1,524.00	1,750.00	-226.00	87.1%
101-790-851 TELEPHONE	4,923.98	5,000.00	-76.02	98.5%
101-790-860 TRANSPORTATION	181.15	1,000.00	-818.85	18.1%
101-790-880 ADVERTISING	485.14	2,000.00	-1,514.86	24.3%
101-790-882 NEWSLETTER	21,490.37	35,500.00	-14,009.63	60.5%
101-790-910 INSURANCE	26,710.00	27,500.00	-790.00	97.1%
101-790-920 UTILITIES	58,484.11	62,500.00	-4,015.89	93.6%
101-790-930 BLDING MAINTENANCE	60,438.68	70,000.00	-9,561.32	86.3%
101-790-932 BUILDING REPAIRS	14,191.71	16,000.00	-1,808.29	88.7%
101-790-934 EQUIPMENT REPAIR	1,586.48	3,000.00	-1,413.52	52.9%
101-790-936 GROUNDS KEEPING	1,435.00	7,500.00	-6,065.00	19.1%
101-790-940 EQUIPMENT LEASE	9,190.35	9,200.00	-9.65	99.9%
101-790-942 MTING ROOM REFUNDS	0.00	100.00	-100.00	0.0%
101-790-956 MISCELLANEOUS	137.82	500.00	-362.18	27.6%
101-790-958 S.E.V. ADJUSTMENT	792.49	2,000.00	-1,207.51	39.6%
Total GENERAL OPERATIONS	307,668.28	374,082.00	-66,413.72	82.2%
WAGES & BENEFITS				
101-790-702 GROSS WAGES	852,571.21	1,085,444.00	-232,872.79	78.5%
101-790-703 LONGEVITY	8,000.00	10,000.00	-2,000.00	80.0%
101-790-713 FSA	5,255.37	5,500.00	-244.63	95.6%
101-790-714 EMPLR SHARE (FICA)	65,759.60	83,036.00	-17,276.40	79.2%
101-790-715 MEDICAL REIMBUR	2,215.68	2,400.00	-184.32	92.3%
101-790-716 MEDICAL	64,312.05	79,126.00	-14,813.95	81.3%
101-790-717 LIFE INSURANCE	1,767.92	2,434.00	-666.08	72.6%
101-790-718 457 ANNUITY CONTRB	25,788.40	31,683.00	-5,894.60	81.4%
101-790-719 SHORT TERM DISBLTY	3,086.16	3,835.00	-748.84	80.5%
Total WAGES & BENEFITS	1,028,756.39	1,303,458.00	-274,701.61	78.9%
Total OPERATING EXPENSES	1,408,103.46	1,749,218.79	-341,115.33	80.5%
Total Expense	1,686,538.30	2,107,529.79	-420,991.49	80.0%
Net Income	513,807.68	10,321.21	503,486.47	4,978.2%

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-PRELIMINARY
As of September 30, 2025

	<u>Sep 30, 25</u>
ASSETS	
Current Assets	
Other Current Assets	
301-000-120 MICHIGAN CLASS	-1.39
Total Other Current Assets	-1.39
Total Current Assets	-1.39
TOTAL ASSETS	-1.39
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	-103,630.87
Total Equity	-1.39
TOTAL LIABILITIES & EQUITY	-1.39

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
STATEMENT OF OPERATIONS-YTD-PRELIMINARY

October 2024 through **September 2025**

	Oct '24 - Sep 25	Budget	\$ Over Budget	% of Budget
Income				
301-000-400 CITY OF DEXTER	85,080.28	84,114.00	966.28	101.1%
301-000-401 DEXTER TOWNSHIP	87,389.71	87,027.00	362.71	100.4%
301-000-402 FREEDOM TOWNSHIP	279.81	280.00	-0.19	99.9%
301-000-403 HAMBURG TOWNSHIP	25,715.45	25,854.00	-138.55	99.5%
301-000-404 LIMA TOWNSHIP	36,765.80	36,954.00	-188.20	99.5%
301-000-405 LODI TOWNSHIP	2,802.41	2,802.00	0.41	100.0%
301-000-406 NORTHFIELD TOWNSHIP	868.01	868.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	103,925.74	105,398.00	-1,472.26	98.6%
301-000-408 WEBSTER TOWNSHIP	144,208.45	144,807.00	-598.55	99.6%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	7,160.23	7,000.00	160.23	102.3%
301-000-665 INTEREST INCOME	6,475.17	6,000.00	475.17	107.9%
301-000-673 OTHER INCOME	902.69			
Total Income	501,573.75	501,604.00	-30.25	100.0%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	12,704.62	120.00	12,584.62	10,587.2%
301-906-990 DEBT RETIREMENT	592,250.00	592,250.00	0.00	100.0%
Total Expense	605,204.62	592,620.00	12,584.62	102.1%
Net Income	-103,630.87	-91,016.00	-12,614.87	113.9%

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DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND
BALANCE SHEET-FINAL
As of August 31, 2025

	<u>Aug 31, 25</u>
ASSETS	
Current Assets	
Other Current Assets	
301-000-120 MICHIGAN CLASS	11,702.57
Total Other Current Assets	<u>11,702.57</u>
Total Current Assets	<u>11,702.57</u>
TOTAL ASSETS	<u><u>11,702.57</u></u>
LIABILITIES & EQUITY	
Equity	
301-000-395 OPENING FUND BAL	103,629.48
Net Income	<u>-91,926.91</u>
Total Equity	<u>11,702.57</u>
TOTAL LIABILITIES & EQUITY	<u><u>11,702.57</u></u>

FINAL

DEXTER DISTRICT LIBRARY-DEBT RETIREMENT FUND

STATEMENT OF OPERATIONS-YTD-FINAL

October 2024 through August 2025

	<u>Oct '24 - Aug 25</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Income				
301-000-400 CITY OF DEXTER	85,080.28	84,114.00	966.28	101.1%
301-000-401 DEXTER TOWNSHIP	87,389.71	87,027.00	362.71	100.4%
301-000-402 FREEDOM TOWNSHIP	279.81	280.00	-0.19	99.9%
301-000-403 HAMBURG TOWNSHIP	25,715.45	25,854.00	-138.55	99.5%
301-000-404 LIMA TOWNSHIP	36,765.80	36,954.00	-188.20	99.5%
301-000-405 LODI TOWNSHIP	2,802.41	2,802.00	0.41	100.0%
301-000-406 NORTHFIELD TOWNSHIP	868.01	868.00	0.01	100.0%
301-000-407 SCIO TOWNSHIP	103,925.74	105,398.00	-1,472.26	98.6%
301-000-408 WEBSTER TOWNSHIP	144,208.45	144,807.00	-598.55	99.6%
301-000-445 DELINQUENT TAX COL	0.00	500.00	-500.00	0.0%
301-000-573 PERS PROP TAX REIMB	7,160.23	7,000.00	160.23	102.3%
301-000-665 INTEREST INCOME	6,431.82	6,000.00	431.82	107.2%
301-000-673 OTHER INCOME	12,650.00			
Total Income	513,277.71	501,604.00	11,673.71	102.3%
Expense				
301-906-801 PROFESSIONAL SRV	250.00	250.00	0.00	100.0%
301-906-956 MISCELLANEOUS	12,704.62	120.00	12,584.62	10,587.2%
301-906-990 DEBT RETIREMENT	592,250.00	592,250.00	0.00	100.0%
Total Expense	605,204.62	592,620.00	12,584.62	102.1%
Net Income	-91,926.91	-91,016.00	-910.91	101.0%

FINAL

Dexter District Library - Appropriations Report 2024-25

Acct	Description	Appropriated	SubApp	Oct Expenses	YTD Expenses	Unexpensed Balance	Total Encumbered	Unencumbered Balance	% Remain
790-740	Adult Books	\$54,000							
	Lisa		\$22,000		\$0.00	\$22,000.00		\$22,000.00	100%
	Scott		\$6,500		\$0.00	\$6,500.00		\$6,500.00	100%
	Amy		\$6,500		\$0.00	\$6,500.00		\$6,500.00	100%
			\$6,500		\$0.00	\$6,500.00		\$6,500.00	100%
			\$6,500		\$0.00	\$6,500.00		\$6,500.00	100%
	Catherine		\$6,000		\$0.00	\$6,000.00		\$6,000.00	100%
	Total		\$54,000	\$0.00	\$0.00	\$54,000.00	\$0.00	\$54,000.00	100%
790-741	Children's Books	\$78,500							
	Ruth		\$20,000		\$0.00	\$20,000.00		\$20,000.00	100%
	Mollie		\$14,500		\$0.00	\$14,500.00		\$14,500.00	100%
	Krista		\$15,000		\$0.00	\$15,000.00		\$15,000.00	100%
	Amy		\$3,000		\$0.00	\$3,000.00		\$3,000.00	100%
	Xanthe		\$11,000		\$0.00	\$11,000.00		\$11,000.00	100%
	Dana		\$5,000		\$0.00	\$5,000.00		\$5,000.00	100%
	Alexa		\$5,000		\$0.00	\$5,000.00		\$5,000.00	100%
	Sarah		\$5,000		\$0.00	\$5,000.00		\$5,000.00	100%
	Total		\$78,500	\$0.00	\$0.00	\$78,500.00	\$0.00	\$78,500.00	100%
790-742	Programing	\$52,500							
	Adult		\$17,500		\$0.00	\$17,500.00		\$17,500.00	100%
	YA		\$10,000		\$0.00	\$10,000.00		\$10,000.00	100%
	Children's		\$25,000		\$0.00	\$25,000.00		\$25,000.00	100%
	Total		\$52,500	\$0.00	\$0.00	\$52,500.00	\$0.00	\$52,500.00	100%
790-743	Electronic Resources	\$15,000	\$15,000		\$0.00	\$15,000.00		\$15,000.00	100%
790-744	Period./Subscriptions	\$8,500	\$8,500		\$0.00	\$8,500.00		\$8,500.00	100%
790-745	Books on CD Adult	\$8,000	\$8,000		\$0.00	\$8,000.00	\$1,029.82	\$6,970.18	87%
790-746	Books on CD Child	\$3,500							
	Mollie (YA)		\$2,000		\$0.00	\$2,000.00		\$2,000.00	100%
	Krista (J)		\$1,500		\$0.00	\$1,500.00		\$1,500.00	100%
	Total		\$3,500	\$0.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00	100%
790-747	DVD Adult	\$8,000	\$8,000		\$0.00	\$8,000.00		\$8,000.00	100%
790-748	DVD Child	\$6,000	\$6,000		\$0.00	\$6,000.00		\$6,000.00	100%
790-749	Audio Mat: Music Adult	\$2,500	\$2,500		\$0.00	\$2,500.00		\$2,500.00	100%
790-750	Audio Mat: Music Child	\$500	\$500		\$0.00	\$500.00		\$500.00	100%
790-751	e-Books/Audio	\$100,000	\$100,000		\$0.00	\$100,000.00	\$10,000.00	\$90,000.00	90%
790-752	Community Read	\$3,000	\$3,000		\$0.00	\$3,000.00		\$3,000.00	100%
790-753	Grant Programming	\$0	\$0		\$0.00	\$0.00		\$0.00	
790-754	Non Traditional Coll	\$20,000	\$20,000		\$0.00	\$20,000.00		\$20,000.00	100%
	Total	\$360,000	\$360,000	\$0.00	\$0.00	\$360,000.00	\$11,029.82	\$348,970.18	97%



Summary Statement

September 30, 2025

Page 1 of 4

Investor ID: [REDACTED]

0000433-0002992 PDF 834238

Dexter District Library
3255 Alpine St
Dexter, MI 48130

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 4.2827%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
[REDACTED] GENERAL OPERATIONS	2,760,918.76	11,747.31	0.00	9,775.62	83,567.12	2,777,490.01	2,782,441.69
[REDACTED] DEBT SERVICE	11,745.92	0.00	11,747.31	1.39	5,165.66	391.58	0.00
TOTAL	2,772,664.68	11,747.31	11,747.31	9,777.01	88,732.78	2,777,881.59	2,782,441.69



Account Statement

September 30, 2025

Page 2 of 4

Account Number: [REDACTED]

GENERAL OPERATIONS

Account Summary

Average Monthly Yield: 4.2827%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	2,760,918.76	11,747.31	0.00	9,775.62	83,567.12	2,777,490.01	2,782,441.69

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2025	Beginning Balance			2,760,918.76	
09/02/2025	Transfer In from MI-01-0550-0003	11,747.31			4340473
09/30/2025	Income Dividend Reinvestment	9,775.62			
09/30/2025	Ending Balance			2,782,441.69	



Account Statement

September 30, 2025

Page 3 of 4

Account Number: [REDACTED]

DEBT SERVICE

Account Summary

Average Monthly Yield: 4.2827%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	11,745.92	0.00	11,747.31	1.39	5,165.66	391.58	0.00

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
09/01/2025	Beginning Balance			11,745.92	
09/02/2025	Transfer Out to MI-01-0550-0001		11,747.31		4340473
09/30/2025	Income Dividend Reinvestment	1.39			
09/30/2025	Ending Balance			0.00	



Michigan CLASS

Michigan CLASS		
Date	Dividend Rate	Daily Yield
09/01/2025	0.000000000	4.3346%
09/02/2025	0.000118654	4.3304%
09/03/2025	0.000118837	4.3376%
09/04/2025	0.000118910	4.3402%
09/05/2025	0.000357147	4.3453%
09/06/2025	0.000000000	4.3453%
09/07/2025	0.000000000	4.3453%
09/08/2025	0.000118968	4.3423%
09/09/2025	0.000118756	4.3336%
09/10/2025	0.000118781	4.3330%
09/11/2025	0.000118652	4.3308%
09/12/2025	0.000356436	4.3366%
09/13/2025	0.000000000	4.3366%
09/14/2025	0.000000000	4.3366%
09/15/2025	0.000119156	4.3456%
09/16/2025	0.000119420	4.3588%
09/17/2025	0.000118453	4.3235%
09/18/2025	0.000117686	4.2956%
09/19/2025	0.000347049	4.2224%
09/20/2025	0.000000000	4.2224%
09/21/2025	0.000000000	4.2224%
09/22/2025	0.000115004	4.1977%
09/23/2025	0.000114972	4.1920%
09/24/2025	0.000114728	4.1860%
09/25/2025	0.000114800	4.1902%
09/26/2025	0.000345354	4.2018%
09/27/2025	0.000000000	4.2018%
09/28/2025	0.000000000	4.2018%
09/29/2025	0.000115001	4.1976%
09/30/2025	0.000114912	4.1943%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



Summary Statement

August 31, 2025

Page 1 of 4

Investor ID: MI-01-0550-0000

0000433-0002987 PDF 820886

Dexter District Library
3255 Alpine St
Dexter, MI 48130

RECEIVED
SEP 02 2025
Dexter District Library

Michigan CLASS

Michigan CLASS

Average Monthly Yield: 4.3518%

Table with 9 columns: Description, Beginning Balance, Contributions, Withdrawals, Income Earned, Income Earned YTD, Average Daily Balance, Month End Balance. Rows include GENERAL OPERATIONS, DEBT SERVICE, and TOTAL.



Account Statement

August 31, 2025

Page 2 of 4

Account Number: [REDACTED]

GENERAL OPERATIONS

Account Summary

Average Monthly Yield: 4.3518%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	2,750,735.52	0.00	0.00	10,183.24	73,791.50	2,756,153.10	2,760,918.76

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
08/01/2025	Beginning Balance			2,750,735.52	
08/31/2025	Income Dividend Reinvestment	10,183.24			
08/31/2025	Ending Balance			2,760,918.76	



Account Statement

August 31, 2025

Page 3 of 4

Account Number: [REDACTED]

DEBT SERVICE

Account Summary

Average Monthly Yield: 4.3518%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
Michigan CLASS	11,702.57	0.00	0.00	43.35	5,164.27	11,725.64	11,745.92

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
08/01/2025	Beginning Balance			11,702.57	
08/31/2025	Income Dividend Reinvestment	43.35			
08/31/2025	Ending Balance			11,745.92	



Michigan CLASS

Michigan CLASS

Date	Dividend Rate	Daily Yield
08/01/2025	0.000359361	4.3951%
08/02/2025	0.000000000	4.3722%
08/03/2025	0.000000000	4.3722%
08/04/2025	0.000119405	4.3536%
08/05/2025	0.000119297	4.3543%
08/06/2025	0.000119401	4.3582%
08/07/2025	0.000119303	4.3545%
08/08/2025	0.000358338	4.3598%
08/09/2025	0.000000000	4.3598%
08/10/2025	0.000000000	4.3598%
08/11/2025	0.000119393	4.3578%
08/12/2025	0.000119241	4.3523%
08/13/2025	0.000119374	4.3572%
08/14/2025	0.000119068	4.3448%
08/15/2025	0.000357435	4.3488%
08/16/2025	0.000000000	4.3488%
08/17/2025	0.000000000	4.3488%
08/18/2025	0.000119260	4.3530%
08/19/2025	0.000119142	4.3485%
08/20/2025	0.000118935	4.3411%
08/21/2025	0.000118819	4.3369%
08/22/2025	0.000356895	4.3422%
08/23/2025	0.000000000	4.3422%
08/24/2025	0.000000000	4.3422%
08/25/2025	0.000119246	4.3525%
08/26/2025	0.000119284	4.3539%
08/27/2025	0.000119318	4.3551%
08/28/2025	0.000118820	4.3368%
08/29/2025	0.000356271	4.3346%
08/30/2025	0.000000000	4.3346%
08/31/2025	0.000000000	4.3346%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**



**Policy Committee Meeting
September 9, 2025
-DRAFT-Meeting Minutes**

Members present: Cassy Korinek, Jim LaVoie, Paul McCann, Shelly Vrsek

Members absent: None

Others present: Michelle Joppeck, Recording Secretary

This meeting was conducted via the online video conferencing program Zoom and was called to order at 7:09 pm.

The presented agenda was reviewed and approved by consensus.

Meeting minutes from March 11, 2025 were approved in a prior Board packet.

A policy categorization was presented to the committee. McCann asked if the committee members were ok with assembling the policies that the Library already has into a categorization like the sample presented and having the Board approve that at the October meeting. The committee was fine with that.

The draft Gifts policy was discussed. At this time, there are no large gifts requiring the additional sections such as Gifts of Stocks/Mutual Funds, Real Estate, and Dexter District Library Endowment Fund at this time, but it would be good to have a policy in place before the need arises. Vrsek noted that the Tax Benefits section is written to be addressing patrons while the rest of the policy is addressing the Board of Trustees. Vrsek also noted that the policies on the agenda do not match in formatting. It was noted that this would be a new policy that was taken out of the Material Selection Policy and expanded into its own policy. Once this policy has been approved, a note would need to be added at the end stating when the policy was approved and when any future additions are approved. The Collection Materials language and the reasoning was discussed. Korinek was interested in adding something stating the limits of how much Collection Materials can be donated at one time. "Due to fluctuating levels of volunteer sorters, limits on the amount of daily donations may be put in place and adjusted over time" was added to the end of the Collection Materials section. McCann said he would clean up the policy further and send a copy out for review before the next Board of Trustees meeting.

Upon reviewing the draft Credit Card and Electronic Funds Policy, McCann questioned if that policy should be split up to a Credit Card policy and an Electronic Funds policy due to the difference in the number of staff affected by each item. A Credit Card policy would apply to staff, but an Electronic Funds would only apply to the Director, maybe an Assistant Director, and the Treasurer and President of the Board of Trustees. The committee was in agreement with splitting the policy up. Vrsek wanted telephone calling cards to be removed from the Definitions section of the Credit Card policy due to them not applying to the Library staff. Vrsek questioned how a lost receipt for a purchase made on the Library credit card would be handled for

accounting and auditing purposes. McCann said that he would have to look into that and add that. LaVoie asked if it would be possible to state in the Electronic Funds policy exactly which positions would be allowed to engage in Electronic Fund Transfers. A discussion was held regarding this and how it is currently presented in the draft policy.

The draft Collaborative Programming Request Policy was updated to include all of the suggestions received from the last Policy Committee meeting. McCann wanted to know if the committee was ready to bring this draft to the Board of Trustees other than some formatting changes or updates. A discussion was held regarding whether bullet points or multilevel outlining is preferred. There were pros and cons of each formatting options.

Having reached the end of agenda, the meeting was deemed adjourned by consensus at 8:04 pm.

Respectfully submitted,

Michelle Joppeck
Recording Secretary



**DRAFT - Facilities Committee Meeting Minutes
September 12, 2025**

Members present: Jamie Estill, Martha Gregg, Paul McCann
Members absent: Shelly Vrsek
Others present: Michelle Joppeck, Recording Secretary
Matt Erwin, Maintenance

The meeting was called to order at 8:37 am and the agenda was reviewed and approved by consensus.

The RFID project is essentially done. There are a few items that come in that do not have tags yet, but the vast majority of the items have tags already. Staff will start using RFID for checking in and out items at the beginning of October. Errors with tagging will become more obvious when this has started.

Someone closed the door to the Friends storage area twice during the Dexter Summer Festival Book Sale. That door was keyed to only open with the Grand Master key which the Friends were not given. Staff were on site the first time it was closed and were able to open it for the Friends. The Friends were able to figure out how to open the door due to the door knob being loose and able to be taken off so that they could clean up after the sale. The lock has since been repaired and rekeyed to work with the key that the Friends use for all other doors.

No response has been received from Altech regarding the HVAC return fan motor. McCann asked if the committee is interested in refurbishing the old motor. The cost to refurbish the motor in 2024 was \$3,122, but the refurbished motor did not work when put in to replace the one that went bad in July. The committee was fine with not refurbishing the old motor and buying a new one if the current one fails.

MDOT is working on the railroad currently. A supervisor came and talked to McCann regarding the erosion issue. They do not feel that the erosion is compromising the railroad track or the Library. MDOT is going to be putting in metal stakes to monitor the erosion.

The glides on the Lower Level meeting room tables are wearing out. Erwin was able to find replacement glides which would cost \$800-1200 plus shipping to replace in full. It was recommended by representatives from Library Design that, if the tables are replaced, to replace them with tables with wheels on them. Tables with wheels would likely not fit in the current storage area for the tables. Options were discussed at length. McCann and Erwin will do more research and get comparative pricing before a decision is made.

A review of the other recently completed and ongoing projects was completed.

Having completed all items on the agenda, the meeting was deemed adjourned at 9:29 am.

Respectfully submitted,

Michelle Joppeck,
Recording Secretary

Zimbra**pmccann@dexter.lib.mi.us**

Library Board Reappointment

RECEIVED
AUG 27 2025
Dexter Distriet Library

From : Justin Breyer <jbreyer@dextermi.gov>

Tue, Aug 26, 2025 05:12 PM

Subject : Library Board Reappointment**To :** Martha Gregg <marthagregg@yahoo.com>**Cc :** Paul McCann <pmccann@dexter.lib.mi.us>, Shawn W. Keough <SKEOUGH@wadetrim.com>

Good afternoon Martha,

I wanted to let you know that City Council approved your reappointment to the Library Board last night.

One question that was raised from Council last night was if you, as the City's representative, would be available to attend an upcoming City Council meeting to provide a brief update on the Library Board's activities (anything relevant, interesting, etc. for them to know). City Council meets the 2nd and 4th Mondays at 7:00pm at City Hall (Sept 8, Sept 22, Oct 13, Oct 27).

Thank you,

Justin Breyer, MPA, MiPMC
City Manager
City of Dexter
3515 Broad St.
Dexter, MI 48130
Office: (734) 426-8303
Direct: (734) 580-2234



Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217

Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us

From: [REDACTED]
To: "Paul McCann" <pmccann@dexter.lib.mi.us>
Sent: Monday, September 1, 2025 1:42:09 PM
Subject: Hoopla services reduction

Hi Paul,

I was really surprised to hear about the reduction of monthly borrows, Hoopla has been an excellent ebook resource.

I understand cost containment but you are making it harder for seniors and others who aren't always able to physically go to the Dexter Public Library, to borrow materials. In my opinion, and from my experience working most of my career in the UM Library system, e-resources should be enhanced and not diminished. And, as we can agree, availability of materials to *all* is a basic value of librarianship.

I hope you reconsider your decision.

Best,

[REDACTED]
Sent from my iPad



Paul McCann
Library Director
Phone: 734-426-4477
Fax: 734-426-1217

Dexter District Library
3255 Alpine St.
Dexter, MI 48130
www.dexter.lib.mi.us

sig 19.png
68 KB

Zimbra

pmccann@dexter.lib.mi.us

Re: Hoopla services reduction

From : Paul McCann <pmccann@dexter.lib.mi.us>

Wed, Sep 03, 2025 11:51 AM

Subject : Re: Hoopla services reduction 1 attachment**To :** [REDACTED]

Dear [REDACTED],

Thank you for your comments. This was not an easy decision. I would like to stress that the Library is not reducing its overall commitment to e-resources and downloadable content. We are looking for ways to ensure we can continue to provide the variety of downloadable resources we currently offer. The hoopla service will remain a strong component of our offerings, we are only reducing the number of items individuals may borrow each month. The reduction on the number checkouts through hoopla will still allow individuals to download two items per week.

In examining the use of both our hoopla service and our Download Destination/Libby service, it was evident that we needed to realign some financial priorities. On a monthly basis, the Libby service sees approximately 72% more patron use than the hoopla service. On the financial side, the hoopla costs are running approximately 80% higher per month than the costs for the Libby service. This is a significant imbalance between the more popular service receiving less funding and the lesser used service receiving greater funding.

Because the Libby service works on a more traditional library borrowing model of one copy per person and hold lists, our purchase prices for individual items are known in advance. We have been struggling to allocate sufficient funds to make wait times manageable through the Libby service because of the high and variable costs we are charged for the hoopla service. Savings achieved through the reduced limits with hoopla will be redirected to our Libby service.

We rejected a suggestion from hoopla which would have capped the individual price charged per borrow. The most popular items available in hoopla tend to be the most expensive and we wanted to ensure we were presenting the widest variety of titles available.

We do encourage patrons to use both our hoopla and Libby services, as each vendor negotiates specific rights to make different titles available. While there may be some overlap, the offerings through each service are different and top authors tend to be exclusive to one service or the other.

The Library will continue examine both the financial and use impacts of this decision over the next two quarters and we are open to further adjustments. I do appreciate hearing from you. I think we knew that this decision would not come without comment, but the Library recognizes the importance of being able to access services remotely and will continue to provide these services.

Best regards,
Paul McCann

Zimbra

pmccann@dexter.lib.mi.us

Xanthe Muller

From : [REDACTED]

Sat, Aug 30, 2025 05:58 PM

Subject : Xanthe Muller

To : pmccann@dexter.lib.mi.us

Mr. Paul McCann
Director
Dexter District Library
Dexter, Michigan

Dear Mr. McCann:

I am writing on behalf of my daughter and myself to commend and praise the extraordinary work of Ms. Xanthe Muller, whose dedication as a children's librarian at the Dexter District Library is nothing short of inspiring.

As a grandparent who has had the joy of watching the eyes of three children light up with curiosity and imagination, I am especially grateful for the way Ms. Muller has become such a steady, encouraging presence for my grandson, [REDACTED]. **She embodies the very essence of what it means to awaken and nurture curiosity in young minds. Her ability to connect with children, to meet them at their level, and to spark their imaginations through both books and conversation reflects not only professional skill, but also a deeply human gift. It is evident that she regards every interaction as an opportunity to plant a seed of lifelong learning, and this is a quality that will remain with her young patrons for many years to come.**

As a former professor of graduate studies at the University of Michigan, I agree with Albert Einstein's assertion that "*The only thing that you absolutely have to know, is the location of the library.*" I share Laura Bush's belief that "*The most valuable thing in my wallet is my library card.*" What Ms. Muller is teaching children—by her enthusiasm, patience, and encouragement—is that the library is not just a building, but a doorway to adventure, imagination, and lifelong learning. She validates my grandson's interests, and in so doing helps to cultivate his love of discovery. Her zeal to find just the right books for [REDACTED] is incubating his curiosity and wonder.

Please let Ms. Muller know that her work is noticed and deeply appreciated. In a time when children are surrounded by countless distractions, it is no exaggeration to say that her care and dedication are planting seeds that will reap a plentiful and rich harvest for my grandson in the years to come.

[REDACTED]

[REDACTED]

HOUSE BILL NO. 4922

September 11, 2025, Introduced by Reps. Kelly, Borton, Martin, Wozniak, Alexander and Schuette and referred to Committee on Education and Workforce.

A bill to amend 1976 PA 451, entitled
"The revised school code,"
(MCL 380.1 to 380.1852) by adding section 1531k.

THE PEOPLE OF THE STATE OF MICHIGAN ENACT:

1 Sec. 1531k. The department, the board of a school district or
2 intermediate school district, or the board of directors of a public
3 school academy shall not require an individual to obtain an
4 endorsement or certificate beyond a teaching certificate described
5 in section 1531 for that individual to serve as a school librarian
6 in a public school in this state.

Treasurer's Report October 2025 Board Meeting

1) Draft reports for General Operations and Debt Service funds for September 2025 are included in the Board packet. Final, reconciled reports for both General Operations and Debt Service through August 2025 are also included.

Current General Fund checking balance – \$724,046.85

Current Debt Service Fund balance – Closed

Current General Operations Fund Investments

<u>Amount</u>	<u>Institution</u>	<u>Maturity</u>	<u>Type</u>	<u>Account</u>	<u>Current Rate</u>
\$295,143.92	Flagstar (1)	11/12/2025	CD	102	4.36%
\$239,765.00	Comerica	1/11/2026	CD	103	4.15%
\$288,958.84	Old National (1)	12/30/2025	CD	106	4.12%
\$234,652.75	Huntington	10/14/2025	CD	107	3.55%
\$279,588.76	Northstar	11/8/2025	CD	109	4.00%
\$289,935.99	Huntington (2)	12/16/2025	CD	110	3.55%
\$263,705.16	Flagstar (2)	10/15/2025	CD	112	4.35%
\$2,472,156.10	Michigan CLASS	N/A	Investment	120	4.36%

2) Review of paid bills issued since the last Board meeting – **action item**

3) Budget changes – **action item** – see attached for minor reallocations for materials expenditures. The total allocation for materials remains unchanged, as does the total expenses for the budget as a whole.

4) Reimbursements – none

Notes:

The Michigan CLASS interest rate saw a significant drop in rate due to the Federal Reserve interest rate cut. The rate fell 15 basis points from a high at the beginning of September to a low at the close of the month of 4.1943%. Because of the accelerated meeting date to late August, two Michigan CLASS reports are included in the Board packet. Northstar Bank issues a weekly interest rate bulleting for jumbo, government CDs. This has also dropped nearly a quarter point. The Library has two CDs due for maturity in mid-October and these will likely see lower interest rates than the previous renewal.

Check Register notes:

The check register reflects all the checks written in September. Some of these are posted against the 2025-26 budget and can be determined by looking at the date column. The check list is not segregated by fiscal year.

Additionally, this month’s check register looks a little long due to the number of individual invoices paid to Ingram. We also had three check runs during the period and tried to close out as many invoices as possible in the 2024-25 fiscal year, prior to the fiscal year closing.

Individual checks:

Amazon – several individual bills were paid for items received in September in order to have these posted against the 2024-25 budget, rather than waiting for the October 1 statement to arrive.

Econoprint – check #26248 – fall newsletter

Overdrive – check #28233 – additional content credit to reduce wait times

Washtenaw News – check #28214 – subscriptions for the Detroit News, Free Press and Wall Street Journal

General Operations - all cash assets	\$5,433,770	Goal
General Operations Assigned Funds		
Cash Flow	\$300,000	
Collection Development Reserve Fund	\$200,000	
Programming Reserve Fund	\$200,000	
Capital Project Reserve Fund	\$200,000	
Annual Capital Maintenance Fund	\$311,546	\$311,546
Long-Term Capital Replacement Fund	\$2,680,233	\$2,680,233
Emergency Reserve	\$200,000	
Remaining annual expenses through December	(\$450,000)	
Unassigned Fund Balance	\$891,991	
Total	\$5,433,770	

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

August 25 through October 6, 2025

Type	Date	Num	Split	Debit	Credit	Amount
ALLIANCE ENTERTAINMENT LLC						
Bill	09/02/2025	PLS88718514	-SPLIT-		141.39	-141.39
Bill Pmt -Check	09/02/2025	28195	101-000-202 ACCOUNTS PAYABLE		141.39	-141.39
AMAZON CAPITAL SERVICES						
Bill	09/02/2025	13TM-KFJG-CQ6N	-SPLIT-		1,450.54	-1,450.54
Bill Pmt -Check	09/02/2025	28196	101-000-202 ACCOUNTS PAYABLE		1,450.54	-1,450.54
Bill	09/16/2025	111-4780868-4694667	101-790-740 ADULT BOOKS		14.08	-14.08
Bill	09/16/2025	111-3098144-1068240	101-790-747 DVD-ADULT		64.36	-64.36
Bill	09/16/2025	111-6027980-0251463	101-790-934 EQUIPMENT REPAIR		130.19	-130.19
Bill Pmt -Check	09/16/2025	28215	101-000-202 ACCOUNTS PAYABLE		193.31	-193.31
Bill	09/30/2025	111-5594198-1753056	101-790-729 BUILDING SUPPLIES		104.70	-104.70
Bill Pmt -Check	09/30/2025	28242	101-000-202 ACCOUNTS PAYABLE		104.70	-104.70
ANN ARBOR NEWS						
Bill	10/03/2025	36100-22008612	101-790-744 PERIOD & SUBSCRIPT		132.83	-132.83
Bill Pmt -Check	10/03/2025	28256	101-000-202 ACCOUNTS PAYABLE		132.83	-132.83
ANN ARBOR SYMPHONY ORCHESTRA						
Bill	09/02/2025	267	101-790-742 PROGRAMMING		160.00	-160.00
Bill Pmt -Check	09/02/2025	28197	101-000-202 ACCOUNTS PAYABLE		160.00	-160.00
APPLIED CAPITAL LLC						
Bill	09/02/2025	39912349	101-790-940 EQUIPMENT LEASE		789.65	-789.65
Bill Pmt -Check	09/02/2025	28198	101-000-202 ACCOUNTS PAYABLE		789.65	-789.65
Bill	10/03/2025	40127264	101-790-940 EQUIPMENT LEASE		709.15	-709.15
Bill Pmt -Check	10/03/2025	28257	101-000-202 ACCOUNTS PAYABLE		709.15	-709.15
AT&T MOBILITY						
Bill	09/02/2025	08182025	101-790-754 NON-TRAD COLLECTION		113.72	-113.72
Bill Pmt -Check	09/02/2025	28199	101-000-202 ACCOUNTS PAYABLE		113.72	-113.72
Bill	09/30/2025	09182025	101-790-754 NON-TRAD COLLECTION		113.72	-113.72
Bill Pmt -Check	09/30/2025	28243	101-000-202 ACCOUNTS PAYABLE		113.72	-113.72
BAKER & TAYLOR						
Bill	09/16/2025	2039221014	101-790-740 ADULT BOOKS		265.63	-265.63
Bill	09/16/2025	H73109930	-SPLIT-		531.33	-531.33
Bill Pmt -Check	09/16/2025	28216	101-000-202 ACCOUNTS PAYABLE		796.96	-796.96
BLACKSTONE PUBLISHING						
Bill	09/02/2025	2207425	101-790-745 BOOKS ON CD-ADULT		63.80	-63.80
Bill Pmt -Check	09/02/2025	28200	101-000-202 ACCOUNTS PAYABLE		63.80	-63.80
Bill	09/30/2025	2211629	101-790-745 BOOKS ON CD-ADULT		275.19	-275.19
Bill	09/30/2025	2211592	101-790-745 BOOKS ON CD-ADULT		316.99	-316.99
Bill	09/30/2025	2211182	101-790-745 BOOKS ON CD-ADULT		77.82	-77.82
Bill Pmt -Check	09/30/2025	28244	101-000-202 ACCOUNTS PAYABLE		670.00	-670.00
BRIGHT STAR CHILDREN'S THEATRE, LLC						
Bill	09/16/2025	INV-8146	101-790-742 PROGRAMMING		500.00	-500.00
Bill Pmt -Check	09/16/2025	28217	101-000-202 ACCOUNTS PAYABLE		500.00	-500.00
BRODART CO.						
Bill	09/02/2025	662487	101-790-727 LIBRARY SUPPLIES		11.40	-11.40
Bill Pmt -Check	09/02/2025	28201	101-000-202 ACCOUNTS PAYABLE		11.40	-11.40
Bill	09/30/2025	663805	101-790-727 LIBRARY SUPPLIES		61.72	-61.72
Bill Pmt -Check	09/30/2025	28245	101-000-202 ACCOUNTS PAYABLE		61.72	-61.72
BUSCH'S INC						
Bill	09/16/2025	67-184108	101-790-742 PROGRAMMING		83.35	-83.35
Bill Pmt -Check	09/16/2025	28218	101-000-202 ACCOUNTS PAYABLE		83.35	-83.35
CAL MUNSON						
Bill	09/16/2025	250911	101-790-934 EQUIPMENT REPAIR		175.00	-175.00
Bill Pmt -Check	09/16/2025	28219	101-000-202 ACCOUNTS PAYABLE		175.00	-175.00
CALLHARBOR						
Bill	09/16/2025	54812	101-790-851 TELEPHONE		447.78	-447.78
Bill Pmt -Check	09/16/2025	28220	101-000-202 ACCOUNTS PAYABLE		447.78	-447.78
CDW GOVERNMENT, INC.						
Bill	09/02/2025	AF55C8Q	101-790-934 EQUIPMENT REPAIR		620.50	-620.50
Bill	09/02/2025	AF46L8U	101-790-934 EQUIPMENT REPAIR		467.29	-467.29
Bill Pmt -Check	09/02/2025	28202	101-000-202 ACCOUNTS PAYABLE		1,087.79	-1,087.79
CHASE CARD SERVICES						
Bill	09/30/2025	AUGUST	-SPLIT-		579.40	-579.40
Bill Pmt -Check	09/30/2025	28246	101-000-202 ACCOUNTS PAYABLE		579.40	-579.40
CINTAS CORPORATION-300						
Bill	09/16/2025	4239407432	101-790-930 BLDING MAINTENANCE		241.56	-241.56
Bill Pmt -Check	09/16/2025	28221	101-000-202 ACCOUNTS PAYABLE		241.56	-241.56
CITY OF DEXTER						
Bill	09/30/2025	JULY/AUGUST	101-790-920 UTILITIES		1,299.61	-1,299.61
Bill Pmt -Check	09/30/2025	28247	101-000-202 ACCOUNTS PAYABLE		1,299.61	-1,299.61
CRYSTERRA WELLNESS						
Bill	09/16/2025	SPET YOGA	101-790-742 PROGRAMMING		225.00	-225.00
Bill Pmt -Check	09/16/2025	28222	101-000-202 ACCOUNTS PAYABLE		225.00	-225.00
DISTINCT DESIGN INC						
Bill	09/02/2025	4139	101-790-801 PROF SERVICES	0.00		0.00
Bill Pmt -Check	09/02/2025	28203	101-000-202 ACCOUNTS PAYABLE	0.00		0.00
Bill	09/16/2025	4140	101-790-801 PROF SERVICES		1,597.00	-1,597.00
Bill Pmt -Check	09/16/2025	28223	101-000-202 ACCOUNTS PAYABLE		1,597.00	-1,597.00
DTE ENERGY						
Bill	09/16/2025	AUGUST	101-790-920 UTILITIES		4,445.86	-4,445.86
Bill Pmt -Check	09/16/2025	28224	101-000-202 ACCOUNTS PAYABLE		4,445.86	-4,445.86
ECONO PRINT						
Bill	09/30/2025	74177	101-790-882 NEWSLETTER		7,425.38	-7,425.38
Bill Pmt -Check	09/30/2025	28248	101-000-202 ACCOUNTS PAYABLE		7,425.38	-7,425.38
EQUITABLE FINANCIAL						
Bill	09/02/2025	AUG 30	-SPLIT-		3,314.15	-3,314.15
Bill Pmt -Check	09/02/2025	28204	101-000-202 ACCOUNTS PAYABLE		3,314.15	-3,314.15
Bill	09/16/2025	SEPT 13	-SPLIT-		3,113.76	-3,113.76
Bill Pmt -Check	09/16/2025	28225	101-000-202 ACCOUNTS PAYABLE		3,113.76	-3,113.76
Bill	10/03/2025	SEPT 27	-SPLIT-		3,690.50	-3,690.50
Bill Pmt -Check	10/03/2025	28258	101-000-202 ACCOUNTS PAYABLE		3,690.50	-3,690.50

**DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER**

August 25 through October 6, 2025

Type	Date	Num	Split	Debit	Credit	Amount
FUN EXPRESS, LLC						
Bill	09/16/2025	73818430801	101-790-742 PROGRAMMING		348.40	-348.40
Bill Pmt -Check	09/16/2025	28226	101-000-202 ACCOUNTS PAYABLE		348.40	-348.40
HACKNEY ACE HARDWARE						
Bill	09/16/2025	161512	101-790-729 BUILDING SUPPLIES		164.89	-164.89
Bill	09/16/2025	161882	101-790-729 BUILDING SUPPLIES		14.55	-14.55
Bill	09/16/2025	161889	101-790-729 BUILDING SUPPLIES		28.77	-28.77
Bill	09/16/2025	161937	101-790-729 BUILDING SUPPLIES		3.00	-3.00
Bill Pmt -Check	09/16/2025	28227	101-000-202 ACCOUNTS PAYABLE		211.21	-211.21
HISTORIC VOICES LLC						
Bill	10/03/2025	HISTORY OF HERSHEY	101-790-742 PROGRAMMING		250.00	-250.00
Bill Pmt -Check	10/03/2025	28259	101-000-202 ACCOUNTS PAYABLE		250.00	-250.00
HOWLETT LOCK AND DOOR						
Bill	09/02/2025	3075	101-790-932 BUILDING REPAIRS		113.00	-113.00
Bill Pmt -Check	09/02/2025	28205	101-000-202 ACCOUNTS PAYABLE		113.00	-113.00
INGRAM LIBRARY SERVICES						
Bill	09/16/2025	89533430	-SPLIT-		10,140.70	-10,140.70
Bill	09/16/2025	90190927	-SPLIT-		188.76	-188.76
Bill	09/16/2025	90190928	-SPLIT-		200.78	-200.78
Bill	09/16/2025	90190929	-SPLIT-		62.66	-62.66
Bill	09/16/2025	90190930	-SPLIT-		56.57	-56.57
Bill	09/16/2025	90190931	-SPLIT-		17.57	-17.57
Bill	09/16/2025	90190932	-SPLIT-		88.83	-88.83
Bill	09/16/2025	90190933	-SPLIT-		34.14	-34.14
Bill	09/16/2025	90190934	-SPLIT-		105.38	-105.38
Bill	09/16/2025	90190935	-SPLIT-		21.70	-21.70
Bill	09/16/2025	90190936	-SPLIT-		22.64	-22.64
Bill	09/16/2025	90190937	-SPLIT-		195.05	-195.05
Bill	09/16/2025	90190938	-SPLIT-		9.82	-9.82
Bill	09/16/2025	90190939	-SPLIT-		55.36	-55.36
Bill	09/16/2025	90190940	-SPLIT-		143.28	-143.28
Bill	09/16/2025	90190941	-SPLIT-		72.85	-72.85
Bill	09/16/2025	90232896	-SPLIT-		11.63	-11.63
Bill	09/16/2025	90232897	-SPLIT-		50.90	-50.90
Bill	09/16/2025	90287526	-SPLIT-		17.04	-17.04
Bill	09/16/2025	90287527	-SPLIT-		82.45	-82.45
Bill	09/16/2025	90287528	-SPLIT-		234.62	-234.62
Bill	09/16/2025	90287529	-SPLIT-		15.45	-15.45
Bill	09/16/2025	90287530	-SPLIT-		15.12	-15.12
Bill	09/16/2025	90287531	-SPLIT-		49.54	-49.54
Bill	09/16/2025	90287532	-SPLIT-		13.79	-13.79
Bill	09/16/2025	90287533	-SPLIT-		11.09	-11.09
Bill	09/16/2025	90287534	-SPLIT-		21.55	-21.55
Bill	09/16/2025	90321128	-SPLIT-		31.34	-31.34
Bill	09/16/2025	90321129	-SPLIT-		281.60	-281.60
Bill	09/16/2025	90321130	-SPLIT-		8.77	-8.77
Bill	09/16/2025	90321131	-SPLIT-		39.71	-39.71
Bill	09/16/2025	90321132	-SPLIT-		10.25	-10.25
Bill	09/16/2025	90360951	-SPLIT-		70.18	-70.18
Bill	09/16/2025	90360952	-SPLIT-		17.57	-17.57
Bill	09/16/2025	90360953	-SPLIT-		213.08	-213.08
Bill	09/16/2025	90360954	-SPLIT-		33.80	-33.80
Bill	09/16/2025	90360955	-SPLIT-		19.23	-19.23
Bill	09/16/2025	90360956	-SPLIT-		13.82	-13.82
Bill	09/16/2025	90360957	-SPLIT-		43.18	-43.18
Bill	09/16/2025	90360958	-SPLIT-		27.36	-27.36
Bill	09/16/2025	90360959	-SPLIT-		11.12	-11.12
Bill	09/16/2025	90360960	-SPLIT-		22.64	-22.64
Bill	09/16/2025	90360961	-SPLIT-		11.99	-11.99
Bill	09/16/2025	90372992	-SPLIT-		51.88	-51.88
Bill	09/16/2025	90372993	-SPLIT-		227.46	-227.46
Bill	09/16/2025	90386273	-SPLIT-		194.78	-194.78
Bill	09/16/2025	90386274	-SPLIT-		46.91	-46.91
Bill	09/16/2025	90386275	-SPLIT-		17.21	-17.21
Bill	09/16/2025	90386276	-SPLIT-		27.99	-27.99
Bill	09/16/2025	90386277	-SPLIT-		24.34	-24.34
Bill	09/16/2025	90386278	-SPLIT-		80.02	-80.02
Bill	09/16/2025	90386279	-SPLIT-		53.80	-53.80
Bill	09/16/2025	9047566	-SPLIT-		12.17	-12.17
Bill	09/16/2025	90447567	-SPLIT-		12.15	-12.15
Bill	09/16/2025	90447568	-SPLIT-		13.37	-13.37
Bill	09/16/2025	90447569	-SPLIT-		21.04	-21.04
Bill Pmt -Check	09/16/2025	28228	101-000-202 ACCOUNTS PAYABLE		13,523.90	-13,523.90
Bill	09/30/2025	90651379	-SPLIT-		20.17	-20.17
Bill	09/30/2025	90651380	-SPLIT-		32.88	-32.88
Bill	09/30/2025	90651381	-SPLIT-		20.28	-20.28
Bill	09/30/2025	90669884	-SPLIT-		58.82	-58.82
Bill	09/30/2025	90669885	-SPLIT-		11.46	-11.46
Bill	09/30/2025	90669886	-SPLIT-		62.66	-62.66
Bill	09/30/2025	90669887	-SPLIT-		28.63	-28.63
Bill	09/30/2025	90669888	-SPLIT-		12.39	-12.39
Bill	09/30/2025	90669889	-SPLIT-		32.88	-32.88
Bill	09/30/2025	90669890	-SPLIT-		34.01	-34.01
Bill	09/30/2025	90731337	-SPLIT-		36.51	-36.51
Bill	09/30/2025	90731338	-SPLIT-		17.06	-17.06
Bill	09/30/2025	90731339	-SPLIT-		22.97	-22.97
Bill	09/30/2025	90484680	-SPLIT-		11.77	-11.77
Bill	09/30/2025	90484681	-SPLIT-		139.16	-139.16
Bill	09/30/2025	90484682	-SPLIT-		64.58	-64.58
Bill	09/30/2025	90484683	-SPLIT-		12.32	-12.32

DEXTER DISTRICT LIBRARY-GENERAL FUND

A/P CHECK REGISTER

August 25 through October 6, 2025

Type	Date	Num	Split	Debit	Credit	Amount
Bill	09/30/2025	90484684	-SPLIT-		31.08	-31.08
Bill	09/30/2025	90528913	-SPLIT-		12.32	-12.32
Bill	09/30/2025	90528914	-SPLIT-		5.12	-5.12
Bill	09/30/2025	90559618	-SPLIT-		454.62	-454.62
Bill	09/30/2025	90559619	-SPLIT-		34.35	-34.35
Bill	09/30/2025	90651382	-SPLIT-		67.62	-67.62
Bill	09/30/2025	90651383	-SPLIT-		50.30	-50.30
Bill	09/30/2025	90651384	-SPLIT-		12.17	-12.17
Bill	09/30/2025	90651385	-SPLIT-		27.05	-27.05
Bill	09/30/2025	90651386	-SPLIT-		24.20	-24.20
Bill	09/30/2025	90651387	-SPLIT-		1,066.61	-1,066.61
Bill	09/30/2025	90651388	-SPLIT-		40.60	-40.60
Bill Pmt -Check	09/30/2025	28249	101-000-202 ACCOUNTS PAYABLE		2,444.59	-2,444.59
JON MILAN						
Bill	09/16/2025	091725	101-790-742 PROGRAMMING		150.00	-150.00
Bill Pmt -Check	09/16/2025	28229	101-000-202 ACCOUNTS PAYABLE		150.00	-150.00
KANOPY INC						
Bill	09/02/2025	465518	101-790-751 E-BOOKS/AUDIO		659.60	-659.60
Bill Pmt -Check	09/02/2025	28206	101-000-202 ACCOUNTS PAYABLE		659.60	-659.60
KATHERINE R. WILLSON						
Bill	10/03/2025	OCT 08 CARDBAKING	101-790-742 PROGRAMMING		315.00	-315.00
Bill	10/03/2025	OCT 15 CARDBAKING	101-790-742 PROGRAMMING		315.00	-315.00
Bill Pmt -Check	10/03/2025	28260	101-000-202 ACCOUNTS PAYABLE		630.00	-630.00
LISA RYAN						
Bill	09/16/2025	ADULT MOVIE NIGHT	101-790-742 PROGRAMMING		19.96	-19.96
Bill Pmt -Check	09/16/2025	28230	101-000-202 ACCOUNTS PAYABLE		19.96	-19.96
LOIS ABEL						
Bill	09/30/2025	REFUND	101-000-609 FINES		24.71	-24.71
Bill Pmt -Check	09/30/2025	28250	101-000-202 ACCOUNTS PAYABLE		24.71	-24.71
MAD SCIENCE OF DETROIT						
Bill	09/16/2025	5711	101-790-742 PROGRAMMING		200.00	-200.00
Bill Pmt -Check	09/16/2025	28231	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00
MANHATTAN SHORT						
Bill	09/16/2025	2095	101-790-742 PROGRAMMING		600.00	-600.00
Bill Pmt -Check	09/16/2025	28232	101-000-202 ACCOUNTS PAYABLE		600.00	-600.00
MICHELLE JOPPECK						
Bill	09/30/2025	MILEAGE	101-790-860 TRANSPORTATION		49.14	-49.14
Bill Pmt -Check	09/30/2025	28251	101-000-202 ACCOUNTS PAYABLE		49.14	-49.14
MIDWEST TAPE, LLC						
Bill	09/02/2025	507678499	101-790-751 E-BOOKS/AUDIO		6,438.03	-6,438.03
Bill Pmt -Check	09/02/2025	28207	101-000-202 ACCOUNTS PAYABLE		6,438.03	-6,438.03
MOLLIE HALL						
Bill	09/02/2025	REIMBURSEMENT	101-790-742 PROGRAMMING		62.20	-62.20
Bill Pmt -Check	09/02/2025	28208	101-000-202 ACCOUNTS PAYABLE		62.20	-62.20
OVERDRIVE, INC						
Bill	09/16/2025	CD0157625280394	-SPLIT-		10,000.00	-10,000.00
Bill Pmt -Check	09/16/2025	28233	101-000-202 ACCOUNTS PAYABLE		10,000.00	-10,000.00
PAUL MCCANN						
Bill	09/30/2025	REIMBURSEMENT	-SPLIT-		13.76	-13.76
Bill Pmt -Check	09/30/2025	28252	101-000-202 ACCOUNTS PAYABLE		13.76	-13.76
RNL GRAPHIC SOLUTIONS LLC						
Bill	09/30/2025	7792	101-790-727 LIBRARY SUPPLIES		431.99	-431.99
Bill Pmt -Check	09/30/2025	28253	101-000-202 ACCOUNTS PAYABLE		431.99	-431.99
SBIS						
Bill	09/16/2025	OCTOBER	-SPLIT-		6,860.98	-6,860.98
Bill Pmt -Check	09/16/2025	28234	101-000-202 ACCOUNTS PAYABLE		6,860.98	-6,860.98
SCHOLASTIC INC						
Bill	09/16/2025	73649454	101-790-742 PROGRAMMING		154.67	-154.67
Bill Pmt -Check	09/16/2025	28235	101-000-202 ACCOUNTS PAYABLE		154.67	-154.67
SERVICEMASTER						
Bill	09/02/2025	2935	101-790-930 BLDING MAINTENANCE		100.00	-100.00
Bill	09/02/2025	2950	101-790-930 BLDING MAINTENANCE		2,600.00	-2,600.00
Bill Pmt -Check	09/02/2025	28209	101-000-202 ACCOUNTS PAYABLE		2,700.00	-2,700.00
Bill	10/03/2025	3009	101-790-930 BLDING MAINTENANCE		2,600.00	-2,600.00
Bill Pmt -Check	10/03/2025	28261	101-000-202 ACCOUNTS PAYABLE		2,600.00	-2,600.00
ST CLAIR COUNTY LIBRARY						
Bill	09/02/2025	8222025	101-000-609 FINES		12.50	-12.50
Bill Pmt -Check	09/02/2025	28210	101-000-202 ACCOUNTS PAYABLE		12.50	-12.50
STAPLES BUSINESS ADVANTAGE						
Bill	09/02/2025	6039642955	101-790-727 LIBRARY SUPPLIES		180.01	-180.01
Bill Pmt -Check	09/02/2025	28211	101-000-202 ACCOUNTS PAYABLE		180.01	-180.01
Bill	09/16/2025	6040874487	101-790-727 LIBRARY SUPPLIES		105.92	-105.92
Bill Pmt -Check	09/16/2025	28236	101-000-202 ACCOUNTS PAYABLE		105.92	-105.92
Bill	09/30/2025	6042221347	101-790-727 LIBRARY SUPPLIES		260.75	-260.75
Bill Pmt -Check	09/30/2025	28254	101-000-202 ACCOUNTS PAYABLE		260.75	-260.75
T-MOBILE						
Bill	09/02/2025	AUGUST	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	09/02/2025	28212	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
Bill	10/03/2025	SEPTEMBER	101-790-754 NON-TRAD COLLECTION		89.25	-89.25
Bill Pmt -Check	10/03/2025	28262	101-000-202 ACCOUNTS PAYABLE		89.25	-89.25
TASTE A COOK'S PLACE						
Bill	09/16/2025	SOUPS & STEWS	101-790-742 PROGRAMMING		350.00	-350.00
Bill Pmt -Check	09/16/2025	28237	101-000-202 ACCOUNTS PAYABLE		350.00	-350.00
Bill	10/03/2025	INSTANT POT	101-790-742 PROGRAMMING		350.00	-350.00
Bill Pmt -Check	10/03/2025	28263	101-000-202 ACCOUNTS PAYABLE		350.00	-350.00
THE SQUALL						
Bill	09/16/2025	2025-26 AD CONTRACT	101-790-880 ADVERTISING		200.00	-200.00
Bill Pmt -Check	09/16/2025	28238	101-000-202 ACCOUNTS PAYABLE		200.00	-200.00

DEXTER DISTRICT LIBRARY-GENERAL FUND
A/P CHECK REGISTER

August 25 through October 6, 2025

Type	Date	Num	Split	Debit	Credit	Amount
THE SUN TIMES						
Bill	09/02/2025	4292-M	101-790-880 ADVERTISING		104.00	-104.00
Bill	09/02/2025	4280-M	101-790-880 ADVERTISING		104.00	-104.00
Bill	09/02/2025	27690-R	101-790-880 ADVERTISING		299.00	-299.00
Bill Pmt -Check	09/02/2025	28213	101-000-202 ACCOUNTS PAYABLE		392.00	-392.00
Bill	09/16/2025	27901-R	101-790-880 ADVERTISING		199.00	-199.00
Bill Pmt -Check	09/16/2025	28239	101-000-202 ACCOUNTS PAYABLE		199.00	-199.00
VERIZON WIRELESS						
Bill	09/16/2025	6122283348	101-790-754 NON-TRAD COLLECTION		120.03	-120.03
Bill Pmt -Check	09/16/2025	28240	101-000-202 ACCOUNTS PAYABLE		120.03	-120.03
WASHTENAW COUNTY TREASURER						
Bill	09/30/2025	20251664	101-790-958 S.E.V. ADJUSTMENT		33.80	-33.80
Bill Pmt -Check	09/30/2025	28255	101-000-202 ACCOUNTS PAYABLE		33.80	-33.80
WASHTENAW NEWS						
Bill	09/02/2025	168926	101-790-744 PERIOD & SUBSCRIPT		3,610.50	-3,610.50
Bill Pmt -Check	09/02/2025	28214	101-000-202 ACCOUNTS PAYABLE		3,610.50	-3,610.50
WSR CERTIFIED PUBLIC ACCOUNTANTS						
Bill	09/16/2025	40263	101-790-803 BOOKKEEPING SERV		525.00	-525.00
Bill Pmt -Check	09/16/2025	28241	101-000-202 ACCOUNTS PAYABLE		525.00	-525.00

**DEXTER DISTRICT LIBRARY - Itemized Budget Lines - DRAFT
FISCAL YEAR 2025-26**

General Operating Revenue - Account Group 101

Acc#	Agency	Proposed Income 2025-26	Adopted Income 2025-26	Amended 10/6/2025
000-400	City of Dexter	\$327,184	\$327,184	\$327,184
000-401	Dexter Township	\$362,628	\$362,628	\$362,628
000-402	Freedom Township	\$1,307	\$1,307	\$1,307
000-403	Hamburg Township	\$109,340	\$109,340	\$109,340
000-404	Lima Township	\$164,828	\$164,828	\$164,828
000-405	Lodi Township	\$11,513	\$11,513	\$11,513
000-406	Northfield Township	\$3,717	\$3,717	\$3,717
000-407	Scio Township	\$432,922	\$432,922	\$432,922
000-408	Webster Township	\$603,084	\$603,084	\$603,084
000-445	Delinquent Tax Collection	\$500	\$500	\$500
Total Millage		\$2,017,023	\$2,017,023	\$2,017,023
Other Local Income				
000-507	Grant Income	\$0	\$0	\$0
000-573	Pers Prop Tax Reimb	\$25,000	\$25,000	\$25,000
000-575	State Aid	\$18,000	\$18,000	\$18,000
000-581	Livingston County Penal Fines	\$1,250	\$1,250	\$1,250
000-582	Washtenaw County Penal Fines	\$15,000	\$15,000	\$15,000
000-591	Friends of the Library Gifts	\$15,000	\$15,000	\$15,000
000-592	Gifts/Memorials	\$10,000	\$10,000	\$10,000
000-607	Fax Service	\$200	\$200	\$200
000-608	Purchases	\$100	\$100	\$100
000-609	Fines	\$5,000	\$5,000	\$5,000
000-610	Non Resident Fees	\$600	\$600	\$600
000-627	Copier	\$3,500	\$3,500	\$3,500
000-665	Interest Income	\$100,000	\$100,000	\$100,000
000-666	Endowment Income	\$1,500	\$1,500	\$1,500
000-667	Meeting Room Deposits	\$100	\$100	\$100
000-672	Rebates/Refunds	\$2,000	\$2,000	\$2,000
000-673	Other Income	\$100	\$100	\$100
	Total Other local income	\$197,350	\$197,350	\$197,350
	Total Revenue	\$2,214,373	\$2,214,373	\$2,214,373

GENERAL OPERATING EXPENSES

Account Group 101

		Proposed Expenses 2025-26	Adopted Expenses 2025-26	Amended Expenses 10/6/2020
790-702	Gross Wage	\$1,133,601	\$1,133,601	\$1,133,601
790-703	Longevity	\$10,000	\$10,000	\$10,000
790-713	FSA	\$5,500	\$5,500	\$5,500
790-714	FICA Employer share	\$86,720	\$86,720	\$86,720
790-715	Medical Reimbursement	\$2,400	\$2,400	\$2,400
790-716	Medical	\$85,876	\$85,876	\$85,876
790-717	Life Insurance	\$2,280	\$2,280	\$2,280
790-718	457 Annuity Contributions	\$32,392	\$32,392	\$32,392
790-719	Short Term Disability	\$3,895	\$3,895	\$3,895
790-723	Professional Development	\$4,000	\$4,000	\$4,000
790-727	Library Supplies	\$13,000	\$13,000	\$13,000
790-728	Postage	\$1,400	\$1,400	\$1,400
790-729	Building Supplies	\$10,000	\$10,000	\$10,000
790-740	Adult Books	\$54,000	\$54,000	\$54,000
790-741	Children's Books	\$78,000	\$78,000	\$78,500
790-742	Programming	\$50,000	\$50,000	\$52,500
790-743	Electronic Resources	\$15,000	\$15,000	\$15,000
790-744	Periodicals & Subscriptions	\$8,500	\$8,500	\$8,500
790-745	Books on CD Adult	\$8,000	\$8,000	\$8,000
790-746	Books on CD Child	\$4,000	\$4,000	\$3,500
790-747	DVD Adult	\$8,000	\$8,000	\$8,000
790-748	DVD Child	\$8,000	\$8,000	\$6,000
790-749	Audio Materials -- Music Adult	\$2,500	\$2,500	\$2,500
790-750	Audio Materials -- Music Children	\$1,000	\$1,000	\$500
790-751	E-books/audio	\$100,000	\$100,000	\$100,000
790-752	Community Read	\$3,000	\$3,000	\$3,000
790-753	Grant Programming	\$0	\$0	\$0
790-754	New/Non-traditional collections	\$20,000	\$20,000	\$20,000
790-800	Cooperative Fees**	\$68,200	\$68,200	\$68,200
790-801	Professional Services	\$22,000	\$22,000	\$22,000
790-802	Attorneys Fees	\$3,000	\$3,000	\$3,000
790-803	Bookkeeping Services	\$15,000	\$15,000	\$15,000
790-818	Institution Dues & Fees	\$1,750	\$1,750	\$1,750
790-851	Telephone	\$5,600	\$5,600	\$5,600
790-860	Transportation	\$2,000	\$2,000	\$2,000
790-880	Advertising	\$4,000	\$4,000	\$4,000
790-882	Newsletter	\$40,000	\$40,000	\$40,000
790-910	Insurance	\$27,500	\$27,500	\$27,500
790-920	Utilities	\$70,500	\$70,500	\$70,500
790-930	Building Maintenance	\$72,500	\$72,500	\$72,500
790-932	Building Repair	\$18,000	\$18,000	\$18,000
790-934	Equipment Repair	\$3,000	\$3,000	\$3,000
790-936	Groundskeeping	\$7,500	\$7,500	\$7,500
790-940	Equipment Lease	\$10,000	\$10,000	\$10,000
790-942	Meeting Room Refunds	\$100	\$100	\$100
790-956	Miscellaneous	\$500	\$500	\$500
790-958	SEV Adjustments	\$2,000	\$2,000	\$2,000

901-970	Capital Outlay	\$50,000	\$50,000	\$50,000
901-971	Capital Repairs Annual*	\$20,000	\$20,000	\$20,000
901-972	Capital Replacement*	\$20,000	\$20,000	\$20,000
	Total Expenses	\$2,214,215	\$2,214,215	\$2,214,215
	Total Income	\$2,214,373	\$2,214,373	\$2,214,373
	Ending Balance	\$158	\$158	\$158

POLICY CATEGORIZATION

A. MISSION

- A1. Mission Statement 05/05/1997 NEEDS UPDATED & Core Values

B. **LIBRARY OPERATIONS POLICIES** (THIS IS WHERE I PUT THE PATRON POLICIES, NOT SURE IF THEY SHOULD ALL GO HERE THOUGH OR IF THE SECTION SHOULD BE RENAMED.)

- B1. Materials Selection Policy 06/03/2024
- B2. Minor Child's Library Records NONE?
- B3. Internet Access and Safety Policy 12/03/2012, Internet Terminal Rules 09/10/2012
- B4. Supervision and Behavior of Children 07/01/2013
- B5. Rules for Wireless Internet Use 04/06/2015
- B6. Rules of Behavior 05/01/2023
- B7. Library Card and Borrowing Policy NONE?
- B8. Library of Things Policy NONE
- B9. Mobile Device Policy 09/08/2014
- B10. Lost/Paid/Refund Policy 06/04/2007
- B11. Reciprocal Borrowing Policy 09/08/2003

C. **FACILITIES POLICIES**

- C1. Meeting Room Use Policy 01/05/2015
- C2. Group Study Room Policy 03/04/2013
- C3. Closed Circuit Television (CCTV) Display and Brochures Policy 01/09/2012
- C4. Piano Policy NONE
- C5. Animal Policy NONE?

D. **ADMINISTRATIVE POLICIES**

- D1. By-Laws 09/09/2002
- D2. Business Continuity Plan 09/11/2017 NEEDS UPDATED
- D3. Friends of the Library NONE?
- D4. Public Participation at Board Meetings NONE?
- D5. Freedom of Information Act Not sure what to attach for this. Policy seems to be a whole folder
- D6. Confidentiality Policy NONE?
- D7. Public Relations Policy 09/11/2017
- D8. Staff Use of Library Sponsored Social Media Policy 03/07/2011 – might make more sense in the Personnel Policies section?

- D9. Emergency Manual 07/05/2011 NEEDS UPDATED
- D10. Records Retention Policy 03/05/2007 (only exists in pdf form)

E. FINANCIAL POLICIES

- E1. Credit Cards Issuance and Use Policy 07/01/2013
- E2. Policy for Payment of Library Funds Via Electronic Transactions 03/07/2016
- E3. Investment Policy 03/01/1999
- E4. Gift Policy IN PROGRESS
- E5. Purchasing Policy NONE?
- E6. Fund Balance Policy in Accordance with GASB Statement No. 54 NONE?
- E7. Capital Asset Policy 03/07/2016
- E8. Fraud Risk Management Policy 03/05/2018
- E9. Policy for the Disbursement of Annual Interest Payments from the Ann Arbor Area Community Foundation 11/03/2008

F. PERSONNEL POLICIES

- F1. Personnel Policy 10/03/2016
- F2. Dress Code for Dexter District Library Employees 06/01/2009
- F3. Holiday Pay Policy 01/04/2021 (Hours of Operation and Library Closings says that it supersedes Holiday Pay Policy, but Holiday Pay Policy has been updated multiple times since then)
- F4. Policy for Staff Use of Voicemail, E-mail and Use of the Internet 07/06/2009
- F7. Health Insurance Election Policy 03/04/2013 Turn into procedure?
- F8. Health Care Reimbursement Policy 03/04/2013 NEEDS WITHDRAWN, replaced by TASC
- F9. Longevity Pay Policy 07/10/2006 (Not sure when added to Personnel Policy, but was never withdrawn)

G. APPENDIX

Board policies section? Administrative?

Board Policy Regarding Committees 06/03/2024

Dexter District Library Board of Trustees Conflict of Interest Policy 09/08/2008

Policy for Discussing and Voting on Matters of Policy 12/01/2008

Not sure which section to put under

Field Trip Guidelines 12/07/2009 (Library Operations or Administrative?)

Emergency Closing Policy on Employee Pay 07/07/2014 (personnel or financial?)

Hours of Operation and Library Closings 10/01/2007 (Hours of Operation and Library Closings says that it supersedes Holiday Pay Policy, but Holiday Pay Policy has been updated multiple times since then) (kind of patron policy, but also kind of staff policy?)

Pandemic/Epidemic Exposure Prevention, Preparedness and Response Plan 03/07/2022

Performance Requirements 07/01/2023 (Library Operations or Administrative?)



Gifts Policy

Purpose: To define how gifts to the Dexter District Library are accepted and managed.

Scope: All donations of value made to the Library by citizens.

Policy

The Dexter District Library welcomes and encourages gifts consistent with the Library's mission, policies, and strategic plan goals. Donations are not intended to replace regularly budgeted Library expenditures; however, private resources can extend and enrich Library services. The Board of Trustees acknowledges the great importance of gifts to the Library's future development.

Gifts shall meet the same selection criteria as purchased materials. The Library retains unconditional ownership of all gifts and reserves the right to reject any gift.

COLLECTION MATERIALS

The Dexter District Library welcomes gifts of library lending materials. The Library retains full ownership and may utilize the gifts in any way that adheres to the selection criteria set forth in this document. This includes adding material to the collection, placing material for re-sale through the Friends of the Dexter District Library book sales, donating material to other community agencies, and discarding or recycling items.

The Library is pleased to accept print (books) and non-print (DVDs, CDs, etc.) materials when they comply with Dexter District Library's Materials Selection Policy. All such gifts are accepted with the understanding that if the Library is unable to use the materials, they will be donated to the Friends of the Dexter District Library, which raises money through book sales to support Library programs and services. Unused donations cannot be returned to the donor. Due to fluctuating levels of volunteer sorters, limits on the amount of daily donations may be put in place and adjusted over time.

MONETARY DONATIONS

The Library gratefully accepts financial gifts. These donations can take a number of forms:

General Cash or Check: The Library gratefully accepts unrestricted donations via cash or check. The Library also accepts credit card donations through its PayPal link on its website at www.dexter.lib.mi.us. Checks should be made out to "Dexter District Library" and include the mailing address of the donor.

Memorials and Tributes. The Library will purchase materials for its collection to recognize, thank, honor, celebrate or remember someone special. These gifts enhance the Library's collection and give the satisfaction of benefiting the entire community. A book plate with the donor's name and honoree's name will be placed in each new item purchased.

Gift Fund. Donations to the Library's Gift Fund may be directed toward special purposes, such as programs, buildings and grounds, equipment, or library materials. They may be in response to a specific request or unsolicited. For gifts of \$1000 or more, Library staff work closely with donors to identify projects of mutual interest.

Dexter District Library Endowment Fund. This fund, administered by the Ann Arbor Area Community Foundation (AAACF), invests gifts so they become a permanent source of community capital. The principal funds are preserved for future needs and cannot be utilized by the Library. The Library receives an annual disbursement of dividend earnings from the AAACF. The principal remains the property of the AAACF.

Gifts of Stocks / Mutual Funds. The Library may receive gifts of stock, bonds, mutual funds or other similar assets. The Library has exclusive authority to determine whether the gifts may be kept in the form given, which will be guided by the laws related to investments of public funds. If the Library is not authorized to keep an asset in the form given or if the Library determines it is in the best interest of the Library to liquidate the donation, the Library shall sell the stock, bond, mutual fund or other asset as soon as feasible and deliver the proceeds realized from the sale to an appropriate Library fund as permitted.

Planned Giving. Individuals may leave a lasting impact on the Dexter District Library through estate planning. Planned gifts include bequests through estates, wills, charitable trusts or annuities.

REAL ESTATE

Offers of donations of real estate will be considered by the Library Board and must be approved by a vote of the Board.

OTHER GIFTS

All other gifts (art, furniture, technology, etc.) must be discussed with the Library Director. All conditions pertaining to the donation must be clearly stated at the time. The Library Board of Trustees will make the final decision to accept or decline the gift. Such gifts will be considered in light of the following criteria:

- Relevance to the Library's mission, policies and strategic plan goals
- Space required to house or store the gift(s)
- Aesthetic fit within existing spaces
- Cost to maintain or preserve the gift(s)

All such donations accepted by the Library Board of Trustees become the property of the Dexter District Library and may be sold or discarded as the Library sees fit.

GIFTS TO LIBRARY STAFF

Individual Library staff cannot accept valuable gifts or any form of currency for the services they provide as a normal course of performing their job duties. Appreciative patrons are encouraged to make contributions to the Library as a whole or provide a gift that all staff can enjoy equally. This policy is to ensure that staff will treat all members of the public equally, and that no preferential treatment is shown or expected.

DONOR RECOGNITION

The Library will provide a receipt for donated collection materials upon request. Other gifts will receive a written acknowledgement. The appraisal of the gift for tax purposes is the responsibility of the donor. Written acknowledgement of financial contributions will list the exact amount of the contribution. Acknowledgements are also sent to individuals whom donors wish to notify of the gift.

Unless donors indicate their gift should remain anonymous, for all gifts besides collection materials, donor names may be published in reports to the Library Board, the Library newsletter, on the Library website, or via bookplates as appropriate.

Donations supporting specific capital improvements may be recognized at other locations within the Library, based on Board discretion.














Large donations in support of capital improvement projects may qualify for naming rights.

TAX BENEFITS

The Dexter District Library is a tax exempt unit of local government. Donations to the Library are tax deductible to the full extent of the law. Monetary donations to the Library are tax deductible. However, certain donations in which donors receive a good or service in return for a donation are not tax deductible or may be only partially deductible. Please consult with your financial advisor for the tax implications of your donation.

The Library reserves the right to refuse any gift offered to the Library. Non-standard, non-cash gifts may difficult for the Library valuate and or liquidate.

OCTOBER 2025 - YOUTH PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration Check Our Website Calendar Of Events</p> <p>Dexter District Library 3255 Alpine Street * Dexter MI 48130 (734) 426-4477 * dexter.lib.mi.us</p>			<p>1</p> <p>Small Group Story Time <i>in the main level programming room</i> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>2</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>3</p> 	<p>4</p>
<p>5</p>	<p>6</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>7</p> <p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p> <p>Super Stories Book Club Young Fives & K 4:30 - 5:15 pm REGISTRATION REQUIRED</p> 	<p>8</p> <p>Small Group Story Time <i>in the main level programming room</i> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p> <p>Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED</p> 	<p>9</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>Club Create Book Club Grades 1 & 2 4:30 - 5:15 pm REGISTRATION REQUIRED</p> 	<p>10</p> <p>Drop-In Preschool Makerspace Ages 5 & under 11:00 am - 12:00 pm</p>	<p>11</p> 
<p>12</p> 	<p>13</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>14</p> <p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p> <p>Drop-In Spooky Crafts Children of All Ages 2:30 - 3:30 pm</p> 	<p>15</p> <p>Small Group Story Time <i>in the main level programming room</i> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>16</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>All Star Readers Book Club Grades 3 & 4 4:30 - 5:30 pm REGISTRATION REQUIRED</p> 	<p>17</p>	<p>18</p>  <p>Storybook Tales with Bright Star Touring Theatre Children of All Ages 11:00 - 11:45 am</p>
<p>19</p>	<p>20</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>21</p> <p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p>	<p>22</p> <p>Small Group Story Time <i>in the main level programming room</i> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>23</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p> <p>Drop-In Makerspace Grades K - 8 4:30 - 5:30 pm</p> 	<p>24</p> 	<p>25</p> <p>Drop-In Halloween Storytime & Craft Ages 5 & under 11:00 - 11:30 am</p>
<p>26</p> 	<p>27</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>28</p> <p>Drop-In Story Time Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am</p>	<p>29</p> <p>Small Group Story Time <i>in the main level programming room</i> Toddler: 10:00 - 10:30 am Preschool: 11:00 - 11:30 am REGISTRATION REQUIRED</p>	<p>30</p> <p>Drop-In Story Time Ages 5 & under 11:00 - 11:30 am</p>	<p>31</p> 	

OCTOBER 2025 - TEEN & TWEEN PROGRAMS

SUN	MON	TUE	WED	THU	FRI	SAT
<p>Programs May Require Registration Check Our Website Calendar Of Events</p>			<p>1</p> 	<p>2</p> 	<p>3</p> <p>Magic: The Gathering with SRSly Dexter Grades 5 - 12 6:00 - 8:00 pm <i>Registration Required</i></p>	<p>4</p> 
<p>5</p> <p>OCTOBER 5-11 IS BANNED BOOKS WEEK</p>	<p>6</p> 	<p>7</p>	<p>8</p> <p>Chess Club Kids and Teens 6:30 - 7:30 pm REGISTRATION REQUIRED</p>	<p>9</p> 	<p>10</p> 	<p>11</p> <p>Teen Advisory Group Grades 7 - 12 1:00 - 2:00 pm <i>Registration Required</i></p>
<p>12</p>	<p>13</p> <p>Book Page Pumpkin Craft Grades 5 - 12 1:30 - 2:45 pm <i>Registration Required</i></p>	<p>14</p> 	<p>15</p>	<p>16</p> 	<p>17</p> <p>OCTOBER 17 IS NATIONAL PASTA DAY</p>	<p>18</p>
<p>19</p>	<p>20</p>  <p>MYSTERY</p>	<p>21</p> <p>TWEEN BOOK CLUB GRADES 5 & 6 4:30 - 5:30 pm <i>Registration Required</i></p>	<p>22</p> 	<p>23</p> <p>Drop-In Makerspace Grades K - 8 4:30 - 5:30 pm</p>	<p>24</p> 	<p>25</p> <p>Stranger Things Party Grades 5 - 12 2:00 - 3:00 pm <i>Registration Required</i></p>
<p>26</p> 	<p>27</p>	<p>28</p> <p>Teen "Bring Your Own Book" Club Grades 7 - 9 4:30 - 5:30 pm <i>Registration required</i></p>	<p>29</p> 	<p>30</p>	<p>31</p> 	<p>Dexter District Library 3255 Alpine Street Dexter MI 48130 (734) 426-4477 dexter.lib.mi.us</p>

Free Technology Classes



One-on-One Technology Help

9:00-11:00 AM Thursday, Oct. 30
1:00-3:00 PM Thursday, Oct. 30
9:00-11:00 AM Thursday, Nov. 20
1:00-3:00 PM Thursday, Nov. 20
9:00-11:00 AM Thursday, Dec. 18
1:00-3:00 PM Thursday, Dec. 18



Downloadable Library Content

9:00 AM Tuesday, Oct. 7
6:00 PM Thursday, Oct. 9



Paint.Net

9:00 AM Tuesday, Nov. 4
6:00 PM Thursday, Nov. 6



Start Digitizing

9:00 AM Tuesday, Dec. 2
6:00 PM Thursday, Dec. 4



Registration is required for all these events.
Sign up at the Adult Reference Desk or
online at dexter.lib.mi.us/events