

Dexter District Library
Board of Trustees
Meeting Minutes
March 5, 2018
7:00 p.m.

Members Present: Pat Cousins, James LaVoie, Barbara Davenport,
Mike DeAngelo, and Cassy Korinek

Members Absent: Rosemary Quigley, Donna Palmer, and Shelly Vrsek

Others Present: Paul McCann, Library Director
Summer Powers, Recording Secretary
Geoff Baker, Dexter Citizen

President LaVoie called the meeting to order at 7:04 pm.

LaVoie called for the approval of the agenda. Cousins motioned to approve the March 5, 2018 Board Meeting agenda. Seconded by Korinek. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

LaVoie called for the approval of the February Board meeting minutes. DeAngelo motioned to approve the February Board meeting minutes. Seconded by Korinek. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

Public Comment: Geoff Baker commented that he had attended the meeting to observe and to help the Library fulfill its mission of serving the public.

Friends Report: McCann presented the Friends Report. Membership updates included 5 new members, and currently 180 members on roster. The Friends have formed a leadership committee, in order to have volunteers shadow Board officers, and to build a ladder for filling positions in the future. The Friends received \$560 to date for the memorial to Marty Davis. The Friends have filed a change of Resident Agent, their annual memberships were paid, and they closed two CDs that matured at the end of February and combined them to purchase a new CD at TCF Interest Bank.

Treasurer's Report: The Board reviewed the written Treasurer's Report for March 2018.

LaVoie called for the approval of bills paid during February 2018. Davenport moved to approve the bills paid in February 2018. Seconded by Cousins. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

The Board reviewed the final Balance Sheets for January 2018 and the draft Balance Sheets for February 2018.

Budget Changes: None.

Reimbursements: None.

Director's Report: The Board reviewed the written Director's Report for March 2018.

Circulation statistics for February 2018:

February 2018	
Circulation Statistics	
	February
Adult Books	5367
Young Adult Books	1115
Children's Books	9399
Magazines	245
DVD	4465
Books on CD	933
Music CD	889
Realia/Objects/Equip	0
Overdrive	1688
hoopla	487
RBDigital magazines	307
ILL lent out	3230
ILL borrowed	3450
Renewals Workflows	813
Renewals via web	4179
Total	36567
In-house use	1311
Library visits	12162
Reference questions	2529
Items withdrawn	609
New items added	1049
Total holdings	108762
New cards issued	156
Total card holders	11624
Internet usage	3969
Museum/Park Pass	8
Web site visits	21459
Program attendance	1799
Fax	88

Event calendars for Youth, Teen, and Adult programs in March 2018 were included at the end of the packet.

Personnel: Anniversaries include Diane Alson, Teen Librarian.

Director's Evaluation: The Board reviewed the results of the Director's evaluation for January 2017 to December 2017, which included 23 years of evaluated service. The Board agreed to consider an increase in compensation at the April Board meeting, when a greater number of members would be present.

Committee Reports:

The Finance Committee did not meet in February 2018.

The Board reviewed the Facilities Committee minutes from the February 28, 2018 meeting.

The Board reviewed the Policy Committee minutes from the February 8, 2018 meeting.

Old Business: The Board did a second reading of the Library's Fraud Risk Management Policy. Davenport moved to approve the Fraud Risk Management Policy. Seconded by Cousins. A vote was taken. Aye=all, nay=none. Absent=3. Motion carried.

The Board did a first reading of the updated Rules of Behavior Policy, which had been sent to the Policy Committee for review. The Board recommended the following adjustment to Section 3, item C:

Original wording: "A patron may have to surrender his/her cell phone upon entry to the Library"

Updated wording: "A patron may be prohibited from bringing their cell phone into the Library."

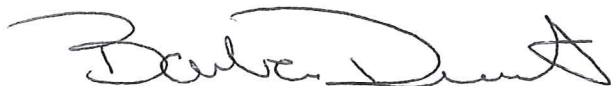
New Business: None.

Public Comment: G. Baker commented on the nature of the Library's CD investments.

Board Member Comments: None.

Having reached the end of the agenda, the Board adjourned at 8:30 pm.

Respectfully submitted,



Barbara Davenport,
Secretary



Summer Powers,
Recording Secretary