

Virtual Meeting Minutes Friends of the Dexter District Library - May 11, 2021

Friends of the Dexter District Library
Board Meeting
May 11, 2021, 7 pm

Members present: Kevin Vrsek - President, Kantha Gardner - Vice-President, Secretary - Sharon Gauthier, Amy Jerome - Membership Chair, Yvonne Schmidt - Volunteer Coordinator, Cathy Fitzgerald - Publicity Chair, Paul McCann - Director

Excused: Courtney Ophoff, Mary Tobin

7:03 PM: Kevin called the meeting to order. February Meeting minutes were approved. The meeting agenda was reviewed and no changes were made. The agenda was approved by the group.

Director's Report: Paul McCann

The Board at the May meeting assigned board members to discuss expanding services in alignment with the state having changed metrics to vaccination rates for reopening of the economy and businesses. Currently Michigan is at 55%. The board's committee will be reviewing all components of reopening including cash handling, furniture on floors, and re-opening spaces. The Dexter library continues to show high usage in the current limited capacity and are #4 in Library Shared Networks for use behind Northville, Livonia, and Novi. This committee of the board should be reporting at the June Board meeting on future plans for service expansion as the state reopens.

The Summer programs will primarily be virtual as planning started in December 2020. Materials continue to be quarantined for 24 hours minimum.

FDDL needs to create a plan for the possibility of holding a book sale in a few months as reopening evolves.

The Wish list was presented as follows:

Summer programming \$3000
Consumer reports \$1140.21
Tumblebook library \$799
Zoom subscription \$317.79
Flags \$123.54
Movie sponsorship (on hold) \$548
Annual stipend - children program supplies \$500
TOTAL \$6428.54

A motion to cover expenses on wish list was made by Kevin, seconded by Kantha and approved by the group.

New Business:

- Updating the Membership Application

Amy discussed the current trifold membership application has some outdated language as well as an option to check to volunteer to deliver books to homebound individuals. However, we currently are not doing this. When this service did exist in the past, there were more people to deliver than people to receive. In addition, the mission statements for the library and the FDDL need updating. Amy will make proposed edits and include in the agenda for next meeting

- 2020 Service Pins

The following recipients received the following pins:

Bronze: Yvonne Schmidt

Silver: Joelle Moroz

Gold: Marguerite Patterson, Tempie Stahlin, Mary Tobin

Ongoing Business:

The need to return to book donations and future book sales was discussed. Due to the complexities of the situation with a possibility of a large number of donations and the need to maintain health safety following current MDHSS guidelines, a committee was initiated to tackle the issues. Some of the main issues to address are as follows:

1. The library has been receiving some donations and these need to be sorted.
2. The Friends room and storage space in the library need to be organized in advance of donation book sorting.
3. Contact needs to be arranged with prior sorting volunteers to check desire and availability to continue to serve in this capacity. New volunteers may need recruiting and training.
4. A shortened time frame for accepting donations should be considered, possibly by appointment to prevent an influx of materials and to preserve efficiencies in sorting and space.
5. Survey former book sale volunteers to see if they are willing and able. New volunteers may need recruiting and training.
6. Will have to address current health guidelines of masks and social distancing.

The idea is to start planning as soon as possible in order to be ready when the time is right to host a book sale. Kevin will discuss with Courtney and then pursue the committee to include Kevin and Kantha.

The treasurer's report in the agenda was reviewed by Kevin. CSB included fees for \$10 on every incoming wire and \$5 for every returned deposit item. However, the library will be getting the fees waived due to an exception for non-profits/government entities.

Amy Jerome, Membership: There were no new members this month.

Yvonne Schmidt, Volunteers: No new news right now.

Cathy Fitzgerald, Publicity: There will be a newsletter in mid-June.

Consider getting book sale decisions in the newsletter. Will include service pin recognition in the newsletter hopefully to include pictures submitted by the recipient.

Next meeting date June 22, 2021

Motion to adjourn meeting - 8:09